



Rizzetta & Company

Covington Park Community Development District

Board of Supervisors' Meeting September 25, 2023

**District Office:
2700 S. Falkenburg Rd. Suite 2745
Riverview, FL 33578**

www.covingtonparkcdd.org

COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT

Covington Park Clubhouse, 6806 Covington Garden Drive, Apollo Beach, FL 33572

Board of Supervisors	Stephen Brown	Chairman
	Scott Harrison	Vice Chairman
	Tarlese Allen	Assistant Secretary
	Rick Reidt	Assistant Secretary
	David Koch	Assistant Secretary
District Manager	Taylor Nielsen	Rizzetta & Company, Inc.
District Counsel	David Jackson	Persson, Cohen, Mooney, Fernandez & Jackson, P.A.
District Engineer	Giacomo Licari Rey Malave	Dewberry Engineers

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

September 18, 2023

**Board of Supervisors
Covington Park Community
Development District**

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Covington Park Community Development District will be held on **Monday, September 25, 2023 at 6:00 p.m.**, at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS**
- 4. STAFF REPORTS**
 - A.** Landscape Inspection Report and ResponsesTab 1
 1. Consideration of LMP ProposalsTab 2
 - B.** Presentation of Aquatics Report.....Tab 3
 - C.** Community Coordinator ReportTab 4
 - D.** District Engineer
 1. Update on Construction Project
 - E.** District Counsel
 - F.** District Manager
 1. Review of District Manager ReportTab 5
 2. Review of Financial StatementTab 6
- 5. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Meeting held on July 24, 2023Tab 7
 - B.** Consideration of Minutes of Board of Supervisors' Meeting held on August 28, 2023.....Tab 8
 - C.** Approval of Operation & Maintenance Expenditures for August 2023Tab 9
- 6. BUSINESS ITEMS**
 - A.** Consideration of Aqua Fitness Classes.....Tab 10
 - B.** Consideration of E&L Change Order Request.....Tab 11
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact us at (813) 933-5571.

Respectfully,

Matt O'Nolan

District Manager

Tab 1

COVINGTON PARK

LANDSCAPE INSPECTION REPORT



September 12th, 2023
Rizzetta & Company
John Fowler – Landscape Specialist



Rizzetta & Company
Professionals in Community Management

Summary & Scoring

General Updates, Recent & Upcoming Maintenance Events

- ❑ Continue to let buffers around the lakes to form but need to start maintaining the ones that have been established.
- ❑ Fertilizer ban will be lifted at the end of September.

The following are action items for LMP to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates a deficiency of over a month. **Bold Red text** indicates a deficiency of over two months. Green text indicates a proposal has been requested. **Blue** indicates an irrigation issue. Staff tasks will be shown in **Orange**.

Performance Scores

Scale: 0 – 10

1. Turf Conditions – 9.50
 - 0 – 10-point scale in each of the 5 categories: Turf Conditions, Palm/Tree Conditions, Plant Conditions, Bed Conditions, and Installations/Projects.
2. Tree/Palm Conditions – 9.75
 - Starting with a ten-point score.
3. Plant Conditions – 10
 - Minus 0.25 points for each red item – over a month deficient for each item in each category.
4. Bed Conditions – 9.0
 - Another minus 0.25 points for each red item that goes bold – over two months deficient for each item in each category.
5. Installations/Projects – 10
 - Coloring red for 0-3.5, orange for 3.51 to 6.5, green for 6.51 to 10.



Main Entrance, CGD, Regents & Surrey

1. Schedule a pruning event for the Bougainvillea runners at the front median island of Surrey Pines Dr. and Covington Gardens Dr. intersection.
2. Need to maintain the West side of pond 11 and ensure the pond buffer is approximately 2 feet wide and 2 feet tall. It is currently approximately 4 feet tall and 5 feet wide.
3. Sucker growth to be removed on the Crepe Myrtle trees at the median island of Surrey Pines Dr. and Covington Gardens Dr.
4. Remove the dead flowering structures out of the Bird of Paradise at the Surrey entrance median. (Pic. 4)
9. Treat the weeds under the Oak trees at the passive park between Surrey Hill Pl. and Surrey Oak Dr.
10. Schedule a pruning event for the shrubs lining the aluminum fence on Covington Gardens Dr. from Surrey to amenity center. This is not being pruned on a consistent basis.
11. Remove large Brazilian Pepper Trees ground in the shrubs along the aluminum fence of Covington Gardens Dr. from Surrey to the amenity center.
12. Prune Sable Palm on the Southwest corner of Covington Gardens Dr. just South of Surrey Pines Dr. (Pic. 12)



5. Appears to be a small dead tree that should be flush cut on the Southside of Flagpole Park.
6. Remove Brazilian Pepper Trees growing in the ornamental grasses at two different areas at Flagpole park.
7. Remove vine growing up the Oak tree at Flagpole Park.
8. Remove a dead broken limb directly behind the bench touching the ground at Flagpole Park.
13. Sucker growth on the Crepe Myrtles need to be removed by the guard rail between Surrey and amenity center on Covington Gardens Dr.
14. Remove Air Potato vine growing up the tree behind the entrance pillar of Regent Village Way.
15. There is hanging palm frond that was nicked during pruning that needs to be removed on median island on Covington Stone Ave. just West of Covington Gardens Dr.
16. Maintain the buffer around pond 27 in Cambridge Park to the 2 ft. by 2 ft. standard.



COVINGTON PARK FIELD INSPECTION REPORT RESPONSE

Date Inspection Report Performed _____ 9.12.23 _____

Date LMP Received Report _____ 9.18.23 _____

LMP Response Date _____ 9.19.23 _____

● - Carry Overs

● - Completed

● - LMP Response

1. Will complete by week of 10.1.23.
2. Might be a bit of an exaggeration on width and height. However, I have discussed it with Gabriel and will be completed 10.1.23.
Ongoing.
3. Will complete by week of 10.1.23.
4. Ongoing. Was last "cleaned" month of 9. Will complete by week of 10.1.23.

5. Have put on schedule. Will complete by week of 10.1.23.
6. Will complete by week of 10.1.23.
7. Will complete by week of 10.1.23.
8. Will complete by week of 10.1.23.
9. Treated week of 9.18.23.
10. Was worked on 9.18.23. Will complete by week of 9.25.23.
11. I will look at this. This report was only just submitted to me yesterday afternoon with the expectation of it being re-submitted in time for the meeting. Any odd growth within shrubs will be removed by the week of 10.1.23.
12. Will complete by week of 10.1.23.
13. Will complete by week of 10.1.23. This may have been completed 9.18.23. However, once again, I have not been allotted the time to sufficiently check and go over the report with the crew yet. Crews are out on Mondays, and they were working in this area. I will check and confirm.

14. Will remove by week of 9.25.23.

15. Completed.

16. Noted and repeated to crews.

CSA, Cambridge, Guilford, Cromwell

17. Pond on the Southside of Covington Stone Ave. needs to have the banks trimmed to comply with the 2 ft. wide and 2 ft. tall buffer that is overgrown near Carrington Sky Dr.

18. Dead limb hanging in tree on Covington Stone Ave. across the street from Carrington Sky Dr.

19. Dead hanging palm fronds at the entrance side of Guilford that need to be removed.

20. Replace a declining, possibly dead, Firebush at the entrance median of Guilford.

21. Remove a vine growing in shrubs and one up a Pine tree on the North ROW of Covington Stone Ave. between Guilford and Cromwell Gardens Dr. (Pic. 21)



22. Remove a dead Croton on the backside of the median entrance island on Cromwell Gardens Dr.

23. Remove vine growing up a Pine tree on the South ROW by pond 31 on Covington Stone Ave.

24. Remove vines growing up the Pine trees at the lift station on Covington Stone Ave. (Pic. 24>)

25. Remove sucker growth on Crepe Myrtles on West median on Covington Stone Ave.

26. Remove palm frond overhanging the sidewalk on the exit side of Carrington Sky Dr.

27. Raise the Oak canopy starting to block the speed limit sign on Covington Gardens Dr. between Covington Stone Ave. and Oxford Garden Cir. (Pic. 27)



28. Hanging Queen Palm frond on Covington Gardens Dr. just as you are exiting Oxford Garden Cir.

29. Large weeds in the Palmettos along the fence of Covington Gardens Dr. on the Southeast end.

30. Annuals are starting to decline and need to be changed out in the near future. Please provide the date when this project will occur.



17. Noted and repeated to crews.
18. Will remove by week of 10.1.23.
19. Will prune by week of 10.1.23.
20. Will submit proposal after evaluating cause of decline.
21. Will complete by week of 10.1.23.
22. Will complete by week of 9.25.23.
23. Will complete by week of 10.1.23. Ongoing.
24. Will complete by week of 10.1.23. Ongoing.
25. Will complete by week of 10.1.23.
26. Will complete by week of 10.1.23.
27. Working on street tree elevations to scope ongoing. Signs are a priority. A proposal to raise all street trees above scope was submitted month of August and tabled per hope that the county would come in and do it.
28. If it is within scope, will be completed by week of 10.1.23.
29. Ongoing area for weeds and vines. Will continue to address weekly.

30. Annuals were removed 9.18.23. As mentioned to John Fowler, a proposal for the replacement of annuals was submitted to Rizzetta. I believe it will be on this agenda. Once approved by the board and received signed, I can schedule installation.

CSA, Cambridge, Guilford, Cromwell

28. Prune dead and fruiting structures out of the Pygmy Date Palms at the Covington Gardens Dr. and Covington Stone Ave. intersection on the Eastside.

29. Weeds in the Shell Ginger bed under the Covington Park sign.

30. Schedule a pruning event for the shrubs growing through the aluminum fence at Monarch pool.

31. Remove dead out of the Ligustrum Trees on the median of Brighton Park Dr. (Pic. 31)



32. Pond #2 by Monarch pool has a 2 ft. by 2 ft buffer but are missing weeding around trees. This is also the case at a few other ponds. Please correct. (Pic. 32)



33. Just noting we want to decrease the sides of the bed at Bristol park to an even 6 to 7 feet across when you mulch.

34. There are a couple broken branches on the Magnolia tree on Wiltshire Park Pl. roundabout that need removal.

35. Remove large weeds growing on the fence line on the North ROW of Devonbridge Garden Way just East of CGA.

36. Cut bubbler that needs to be capped or repaired on the corner of Somerset Garden Way and Covington Stone Ave. (Pic. 36)



NUMBERS DIGRESS AT THIS POINT. USING
NUMBERS PROVIDED ON REPORT...

28. Will be completed by week of 10.1.23.

29. Will complete by week of 9.25.23 as well as
lower the Ginger so as not to cover the words on
the sign.

30. Will be completed by week of 10.1.23.

31. Will complete by week of 10.1.23.

32. Discussed with Gabriel and I will follow up
after service.

33. Noted. The mulch for the property wide has
not yet been approved. This mulch is included in
the total.

34. Will be completed by week of 10.1.23.

35. Will look at area and schedule completion by
week of 10.1.23.

36. Was sent to irrigation 9.18.23 for scheduling.

Tab 2



PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:
Covington Park CDD 3434 Colwell Ave Suite 200 Tampa, FL 33614

Date	9/1/2023
Estimate #	85403
LMP REPRESENTATIVE	
PM	
PO #	
Work Order #	

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DESCRIPTION	QTY	COST	TOTAL
Proposal for Fall annual changeout. All work includes, clean-up, removal, and disposal of debris generated during the course of work. Note: Irrigation modifications necessary will be invoiced separately as 'time and materials'			
Annuals - Fall Mix 4" Pot	1,120	2.50	2,800.00

TERMS AND CONDITIONS:

TOTAL	\$2,800.00
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LMP reserves the right to withdraw this proposal if not accepted within 21 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material. LMP cannot warranty against Acts of God, including cold weather events & natural disasters. Also, no warranty will be provided on any material that has been transplanted from another part of the property.

OWNER / AGENT

DATE

Tab 3



Covington Park

Water Way Inspection Report

Prepared by:

Remson Aquatics LLC, Riverview FL
Matthew Remson Environmental Scientist
11207 Remson Lane, Riverview, FL 33578
Cell: 813-748-2433 Office: 813-671-2851

Pond: 1

Comments:

Algae blooms and underwater weeds were present and treated this maintenance event.

Native species of vegetation are doing well.



Pond: 2

Comments:

Algae blooms and underwater weeds were present and treated this maintenance event.

Native species of vegetation are doing well.



Pond: 3

Comments:

Little to no algae blooms torpedo grass or shoreline vegetation was present this maintenance event.

Underwater weeds were present and treated.



Pond: 4

Comments:

Little to algae blooms, no torpedo grass or shoreline vegetation was present this maintenance event.

Underwater weeds were present and treated this maintenance event.



Pond: 5

Comments:

Sandhill cranes are still nesting in the littoral zone.

Underwater weeds were present and treated this maintenance event.

Native species of vegetation are doing well.



Pond: 6

Comments:

Little to no algae blooms, torpedo grass or shoreline vegetation was present this maintenance event.

Underwater weeds were present and treated this maintenance event.



Pond: 7

Comments:

Little to no Algae blooms or Shoreline vegetation was found in this site.

Native species of vegetation are doing well.



Pond: 8

Comments:

Little to algae blooms, no torpedo grass or shoreline vegetation was present this maintenance event.

Underwater weeds were present and treated this maintenance event.



Pond: 9

Comments:

Little to no algae blooms torpedo grass or shoreline vegetation was present this maintenance event.

Water level is very low due to recent environmental conditions.



Pond: 10

Comments:

Patches of grass and breaking off the littoral shelf and floating, these patches were treated this maintenance event.

Shoreline vegetation was present and treated.



Pond: 11

Comments:

Algae blooms and underwater weeds were present and treated this maintenance event.



Pond: 12

Comments:

Algae blooms and underwater weeds were present and treated this maintenance event.



Pond: 13

Comments:

Torpedo grass was present and treated this maintenance event.

Algae blooms and underwater weeds were present and treated this maintenance event.



Pond: 14

Comments:

Torpedo grass was present and treated this maintenance event.

Algae blooms and underwater weeds were present and treated this maintenance event.



Pond: 15

Comments:

Algae blooms and underwater weeds were present and treated this maintenance event.



Pond: 16

Comments:

Shoreline vegetation was present and treated this maintenance event.

Algae blooms and underwater weeds were present and treated this maintenance event.



Pond: 18

Comments:

Torpedo grass, Algae blooms and underwater weeds were present and treated this maintenance event.



Pond: 19

Comments:

Patches of Torpedo grass or Shoreline vegetation was found in this site.

Underwater weeds were present and treated this maintenance event.



Pond: 20

Comments:

Torpedo grass was present and treated this maintenance event.



Pond: 21

Comments:

Control structure in the conservation site



Pond: 22

Comments:

Algae blooms and underwater weeds were present and treated this maintenance event.

Patches of grass and breaking off the littoral shelf and floating, these patches were treated this maintenance event.



Pond: 23

Comments:

Algae blooms were present and treated this maintenance event.

Water level is very low due to recent environmental conditions.



Pond: 24

Comments:

Torpedo grass and underwater weeds were present and treated this maintenance event.

Native vegetation is doing well.



Pond: 25

Comments:

Little to no algae blooms torpedo grass or shoreline vegetation was present this maintenance event.



Pond: 26

Comments:

Little to no algae blooms or shoreline vegetation was present this maintenance event.



Pond: 27

Comments:

Little to no algae blooms or shoreline vegetation was present this maintenance event.

Torpedo grass was present and treated on the littoral shelf.



Pond: 28

Comments:

Little to no algae blooms or shoreline vegetation was present this maintenance event.



Pond: 29

Comments:

Algae blooms were present and treated this maintenance event.



Pond: 30

Comments:

Little to no algae blooms, torpedo grass, or shoreline vegetation was present this maintenance event.



Pond: 32

Comments:

Little to no algae blooms or shoreline vegetation was present this maintenance event.



Pond: 33

Comments:

Little to no algae blooms torpedo grass or shoreline vegetation was present this maintenance event.



Pond: 34

Comments:

Algae blooms were present and treated this maintenance event.

Primrose was present and treated.



Pond: 35

Comments:

Algae blooms were present and treated this maintenance event.



Pond: 36

Comments:

Little to no algae blooms torpedo grass or shoreline vegetation was present this maintenance event.



Pond: 37

Comments:

Little to no algae blooms torpedo grass or shoreline vegetation was present this maintenance event.

Underwater weeds were present and treated.



Pond: 38

Comments:

Little to no algae blooms or shoreline vegetation was present this maintenance event.



Pond: 40

Comments:

Little to no torpedo grass or shoreline vegetation was present this maintenance event.

Algae blooms and Underwater weeds were present and treated.



Pond: 41

Comments:

Little to no torpedo grass or shoreline vegetation was present this maintenance event.

Underwater weeds were present and treated.



Covington Park Stormwater Map



Lake/Pond Recommendations and Summary

The date the inspection/maintenance event took place was September 6th, 2023, during this event we focused on the ponds that had torpedo grass, shoreline vegetation, underwater weeds and algae blooms throughout the community.

Recent rain events have flushed nutrients and other build up that has been dormant in the stormwater system. This addition of extra nutrients can cause algae blooms and other unwanted vegetation growth.

Ponds that are experiencing more growth than others are ponds 14, 19, 23, 40 and 41. We will return within 14 days with a follow up inspection and retreatment if necessary. Shoreline vegetation was present in a few sites and treated, any new growth this month was treated with herbicide.

We will continue to monitor and treat for torpedo grass and other nuisance species of vegetation along the shoreline and near the drain/control elevation structures. We will continue to promote the growth of native vegetation throughout the community. We will return after 14 days for another inspection and retreatment is necessary.

Tab 4

Covington Park- Community Coordinator Action Item List

DATE	TASK	ASSIGNED TO:	ASSIGNED BY:	EST. COMPLETION DATE	COMPLETION DATE	STATUS	NOTES
8/29/2023	Set Amenities Hall for monthly meetings	Matthew & George	Matthew		9/6/2023	Completed	Ready for meetings
9/2/2023	Dead Trees "Bristol Tree Line"	L & P	Matthew			Completed	Trees were Removed
9/4/2023	Lighting Inspection	George	Matthew	9/4/2019	9/4/2023	Completed	TECO was notified of defencies
9/5/22023	Camera Expansion	Vender/Red wire	Matthew				Quote submitted
9/7-9/2023	Pool Lights	Venders	Matthew				Awaiting Quotes
9/11/2023	Pond Inspection	George	Matthew	9/11/2019	9/11/2023	Completed	All Ponds Were inspected for Trash
9/12/2023	Gutters & Guards	Matthew & George	Matthew			On Going	2nd powerwawsh then guard install
9/12/2019	Pro Performance / Power washing	Vender	Matthew		10/13/2023	On going	Project starts on the18th
9/13/2023	Tennis Court Awning	Vender	Matthew				Vender is waiting deposit check
9/13/2023	Rest Room Doors	Vender	Matthew		9/22/2023	Scheduled	Project scheduled for 9/21
9/14/2023	Pool Push Bar Gates/HID readers	Vender	Matthew				Awaiting quote from MHD
9/14/2023	Rest Room Partitions	Vender	Matthew	10/16/2023			in Production 4 - 6 weeks out
9/15/2023	Need New Card Printer for Resident Badges	Vender	Matthew				Quote submitted
9/15/2023	Playground Fencing	Vender	E&L	???	9/15/2023	Completed	Fencing was completed on 9/15
9/19/2023	Tennis Court Net	Matthew & George	Matthew	9/19/2023		In Progress	Installing New Wind Assempley

Covington Park- Community Coordinator Action Item List

DATE	TASK	ASSIGNED TO:	ASSIGNED BY:	EST. COMPLETION DATE	COMPLETION DATE	STATUS	NOTES
8/1/2022	Made 3 Cards 2 renewals	Cathy	Cathy				
8/1/2022	Threed Dead Trees/Bristel Entrance	L & P	Matthew				
8/31/2023	Set Amenities Hall for monthly meetings	Matthew & George	Matthew		9/6/2023	Completed	Ready for meetings
9/19/2023	Tennis Court Net	Matthew & George	Matthew	9/19/2023		In Progress	
9/13/2023	Tenjnisl Court Awning	Vender	Matthew				Vender is waiting deposit check
9/4/2023	Lighting Inspection	George	Matthew	9/4/2019	9/4/2023	Completed	
9/11/2023	Pond Inspection	George	Matthew	9/11/2019	9/11/2023	Completed	
6/1/2022	Called Pool Vendor to Shock Pool	Cathy					still green but improving
9/15/2023	Need New Card Printer for Resident Badges	Vender	Matthew				Quote submitted
9/12/23	Gutters & Gaurds	Matthew & George	Matthew			On Going	2nd powerwawsh then guard install
	Pool Push Bar Gates/HID readers	Vender	Matthew				Awaiting quote from MHD
9/5/	Camera Expantion	Vender/Redwire	Matthew				Quote submitted
9/7-9/13	Pool Lights	Venders	Matthew				Awaiting Quotes
9/12/2019	Pro Performance / Powerwashing	Vender	Matthew		10/13/2023	On going	Project starts on the18th
9/13/2023	Rest Room Doors	Vender	Matthew		9/22/2023	Scheduled	Project scheduled for 9/21
9/15/2023	Playground Fencing	Vender	E&L	???	9/15/2023	Completed	Fencing was completed on 9/15

Tab 5



Rizzetta & Company

UPCOMING DATES TO REMEMBER

- **Next Meeting:** October 23, 2023 @ 6pm
- **FY 2020-2021 Audit Completion Deadline:** Completed
- **Series 2018 Bonds Eligible for Refunding:** May 1, 2028
- **Quarterly Website Compliance Audit:** Completed, 100% in compliance

District Manager's Report

September 25

2023

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FINANCIAL SUMMARY

8/31/2023

General Fund Cash & Investment Balance:	\$463,010
Reserve Fund Cash & Investment Balance:	\$510,739
Debt Service Fund Investment Balance:	\$196,113
Total Cash and Investment Balances:	\$1,169,862
General Fund Expense Variance:	\$83,955 Under Budget

Covington Park Community Development District

Contract Type	Vendor	Contract Start Date	Contract Term End Date	Termination	Annual Cost	Monthly Cost	Budget Codes	Comments
Professional Services								
District Management	Rizzetta & Company, Inc.	12/1/2020	12/1/2023	Auto renews	\$35,893.00	\$ 2,991.08	3101	price is for FY 2022
Administrative Services	Rizzetta & Company, Inc.	12/1/2020	12/1/2023	Auto renews	\$5,709.00	\$ 475.75	3100	price is for FY 2022
Assessment Roll	Rizzetta & Company, Inc.	12/1/2020	12/1/2023	Auto renews	\$5,000.00	Annual	3113	annual billing
Financial Revenue & Collections	Rizzetta & Company, Inc.	12/1/2020	12/1/2023	Auto renews	\$3,740.00	\$ 311.67	3112	price is for FY 2022
Accounting Services	Rizzetta & Company, Inc.	12/1/2020	12/1/2023	Auto renews	\$20,658.00	\$ 1,721.50	3201	price is for FY 2022
Rizzetta Technology	Rizzetta Technology Services	8/26/2019	8/26/2023	Auto Renewals	\$2,280.00	\$ 190.00	4907	
Landscape Inspection Services	Rizzetta & Company, Inc.	10/1/2018	10/1/2023	Auto Renewals	\$9,000.00	\$ 750.00	3111	
Dissemination Services	Rizzetta & Company, Inc.	8/1/2018	8/1/2023	Auto Renewals	\$5,000	Annual	3104	Series 2018 annual billing
District Counsel	Persson, Cohen, and Mooney	1/26/2021	1/25/2024	Auto renews	\$25,000.00	Hourly	3107	Hourly Billing
District Engineer	Dewberry Engineers, Inc./ Richard Ellis	7/22/2019	7/22/2024	Auto renews	\$5,000.00	Hourly	3103	Hourly Billing
Bond Counsel	Bryant Miller Olive	5/23/2017	5/22/2024	Auto Renewals	Hourly	Hourly	unbudgeted	
On-Site Management	Access Residential Management, Inc.	8/1/2020	7/31/2023	Auto Renewals	\$16,800.00	\$ 1,400.00	4713	
Service Agreements								
Arbitrage Calculations S2018	LLS Tax Solutions	7/19/2018	10/26/2023	Annual	\$0.00	None	3203	
Arbitrage Calculations S2022	LLS Tax Solutions	8/4/2020	8/4/2025	Annual	\$500/year	None	3203	
Audit Service	Berger, Tombs, and Elam	8/19/2021	9/30/2023	Annual	\$3,435.00	Annual	3202	billed annually
Landscape Maintenance	Landscape Management Professionals (LMP)	8/25/2020	10/1/2023	Annual	\$148,668.00	\$ 12,389.00	4604	\$1,000 less during construction time
HVAC Service	ABM Building Services (Linc Svs)	11/1/2010	10/31/2023	Auto renews	\$4,404.00	\$ 378.00	4628	escalation 12/2021
Well Maintenance	Accurate Drilling Solutions	8/30/2020	3/23/2024	Annual	\$3,080	\$770 quarterly	4615	Quarterly
Security Monitoring Service	Bales Security / Guards	9/1/2020	8/30/2024	Annual	\$22,490.00	475/wk	3402	19/hr
Web Site / ADA Access	Campus Suites	8/26/2019	8/26/2023	Auto renews	\$1,537.50	\$384.37/qtr	4907	Quarterly
Alarm Monitoring	Digicom	7/8/2016	07/08/24	Monthly	\$540.00	\$135/qtr	4904	Quarterly billing/\$45/mo
Cable Service	Frontier	1/11/2021	1/10/2024	Monthly	\$4,880.00	\$ 339.23	4616	1 year verbal service agreement
Security Cameras	Redwire	9/30/2020	9/30/2023	Auto renews	\$2,618.40	\$ 218.20	4904	
Pond / Fountain Maint	Remson	10/1/2020	9/30/2023	Annual	\$29,100.00	\$ 2,425.00	4611	
Brazilian Pepper Maint	Remson	2/22/2021	9/30/2023	Annual	\$1,520.00	\$380/qtr	4657	Quarterly
Weir Maint	Remson	2/22/2021	9/30/2023	Annual	\$1,820.00	\$455/qtr	4633	Quarterly
Waste Services	Republic	1/31/2022	1/31/2025	Auto renews	\$2,196.00	\$ 183.00	4305	
Cell Phone - Staff	Sprint	10/1/2022	9/30/2023	Monthly	\$1,937.40	\$ 161.45	4616	
Pool Service	Zebra Cleaning Team	10/1/2022	9/30/2023	Auto renews	\$12,600.00	see comments	4618	Seasonal Billing \$900 dec-feb/\$1100 mar-nov
Pest Control Service	Terminix - Clubhouse	12/20/2021	12/19/2023	Monthly	\$452.48	\$113.12/qtr	4704	
Pest Control Service	Terminix - Monarch Pool	12/20/2021	12/19/2023	Monthly	\$412.00	\$103/qtr	4704	
Access System Backup	MHD	10/1/2022	9/30/2023	Annual	\$900.00	\$75	4910	
District Approved Instructor	Aqua Fitness	10/6/2021	10/6/2023	Auto renews	N/A	N/A	N/A	10% resident/15% guest paid to CDD
District Insurance	EGIS	10/1/2021	10/1/2023	Annual	\$17,663	Annual	4501/4502/4503	
General Contractor Services	E&L Construction	10/4/2021	completion	N/A	\$1,994,371	N/A	construction acc.	total budget amt: \$1,994,371
Bad Boar Trapping	Hog Trapper	2/9/2022	8/8/2023	Monthly	\$12,000	\$1,150		

Tab 6



Rizzetta & Company

Covington Park Community Development District

**Financial Statements
(Unaudited)**

August 31, 2023

Prepared by: Rizzetta & Company, Inc.

**covingtonparkcdd.org
rizzetta.com**

Covington Park Community Development District

Balance Sheet

As of 08/31/2023

(In Whole Numbers)

	General Fund	Reserve Fund	Debt Service Fund	Capital Project Fund	Total Gvmnt Fund	Fixed Assets Group	Long-Term Debt
Assets							
Cash In Bank	200,560	0	0	0	200,560	0	0
Investments	262,450	510,739	196,113	525,266	1,494,568	0	0
Prepaid Expenses	2,020	0	0	0	2,020	0	0
Refundable Deposits	8,974	0	0	0	8,974	0	0
Due From Other	0	0	0	3,763	3,763	0	0
Fixed Assets	0	0	0	0	0	6,245,870	0
Amount Available in Debt Service	0	0	0	0	0	0	196,113
Amount To Be Provided Debt Service	0	0	0	0	0	0	5,669,887
Total Assets	474,004	510,739	196,113	529,029	1,709,885	6,245,870	5,866,000
Liabilities							
Accounts Payable	13,618	0	0	0	13,618	0	0
Retainage Payable	0	0	0	106,192	106,192	0	0
Accrued Expenses	15,519	0	0	0	15,518	0	0
Other Current Liabilities	24	0	0	0	25	0	0
Due To Other	3,763	0	0	0	3,762	0	0
Revenue Bonds Payable-Long Term	0	0	0	0	0	0	5,866,000
Total Liabilities	32,924	0	0	106,192	139,115	0	5,866,000
Fund Equity & Other Credits							
Beginning Fund Balance	357,994	461,582	206,824	1,894,461	2,920,861	0	0
Investment In General Fixed Assets	0	0	0	0	0	6,245,870	0
Net Change in Fund Balance	83,087	49,157	(10,711)	(1,471,624)	(1,350,092)	0	0
Total Fund Equity & Other Credits	441,081	510,739	196,113	422,837	1,570,769	6,245,870	0
Total Liabilities & Fund Equity	474,004	510,739	196,113	529,029	1,709,885	6,245,870	5,866,000

See Notes to Unaudited Financial Statements

Covington Park Community Development District

Statement of Revenues and Expenditures

As of 08/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 08/31/2023	Year To Date 08/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Revenues				
Interest Earnings				
Interest Earnings	0	0	5,358	(5,358)
Special Assessments				
Tax Roll	901,541	901,541	912,523	(10,982)
Other Misc. Revenues				
Insurance Proceeds	0	0	29,752	(29,752)
Key/Access/Transponder Revenue	0	0	767	(767)
Total Revenues	<u>901,541</u>	<u>901,541</u>	<u>948,400</u>	<u>(46,859)</u>
Expenditures				
Legislative				
Supervisor Fees	<u>16,000</u>	<u>14,667</u>	<u>11,400</u>	<u>3,267</u>
Total Legislative	<u>16,000</u>	<u>14,667</u>	<u>11,400</u>	<u>3,267</u>
Financial & Administrative				
Administrative Services	5,709	5,233	5,233	0
District Management	35,893	32,902	32,902	0
District Engineer	8,200	7,516	13,119	(5,603)
Disclosure Report	5,000	5,000	5,000	0
Trustees Fees	8,082	8,082	5,387	2,695
Assessment Roll	5,000	5,000	5,000	0
Financial & Revenue Collections	3,740	3,428	3,428	0
Accounting Services	20,658	18,937	18,937	0
Auditing Services	3,435	3,435	3,435	0
Arbitrage Rebate Calculation	500	458	950	(492)
Public Officials Liability Insurance	3,730	3,730	3,341	389
Legal Advertising	1,500	1,375	3,759	(2,384)
Technology Services Contract	2,280	2,090	1,810	280
Bank Fees	500	458	503	(44)
Dues, Licenses & Fees	2,500	2,500	491	2,008
Website ADA Compliance Contract	<u>1,538</u>	<u>1,538</u>	<u>1,818</u>	<u>(279)</u>
Total Financial & Administrative	<u>108,265</u>	<u>101,683</u>	<u>105,113</u>	<u>(3,430)</u>
Legal Counsel				
District Counsel	<u>8,000</u>	<u>7,333</u>	<u>22,890</u>	<u>(15,557)</u>
Total Legal Counsel	<u>8,000</u>	<u>7,333</u>	<u>22,890</u>	<u>(15,557)</u>
Security Operations				
Security Services & Patrols	<u>21,450</u>	<u>19,663</u>	<u>22,333</u>	<u>(2,670)</u>
Total Security Operations	<u>21,450</u>	<u>19,663</u>	<u>22,333</u>	<u>(2,670)</u>

See Notes to Unaudited Financial Statements

Covington Park Community Development District

Statement of Revenues and Expenditures

As of 08/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 08/31/2023	Year To Date 08/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Electric Utility Services				
Utility Services	60,000	55,000	54,594	406
Utility - Recreation Facilities	6,500	5,958	4,961	997
Utility - Street Lights	8,000	7,334	6,227	1,107
Total Electric Utility Services	74,500	68,292	65,782	2,510
Garbage/Solid Waste Control Services				
Garbage - Recreation Facility	3,000	2,750	2,997	(247)
Total Garbage/Solid Waste Control Services	3,000	2,750	2,997	(247)
Water-Sewer Combination Services				
Utility Services	6,500	5,958	7,457	(1,500)
Total Water-Sewer Combination Services	6,500	5,958	7,457	(1,500)
Stormwater Control				
Aquatic Maintenance	25,260	23,155	21,965	1,190
Fountain/Aeration Repairs & Maintenance	3,600	3,300	7,806	(4,506)
Brazilian Pepper Removal	15,000	13,750	8,271	5,479
Aquatic Service Outside Contracts	35,000	32,083	18,152	13,931
Conservation & Weir Maintenance Contract	3,340	3,062	2,430	632
Hurricane Related Expenses	0	0	2,395	(2,395)
Total Stormwater Control	82,200	75,350	61,019	14,332
Other Physical Environment				
Property Insurance	13,159	13,159	16,780	(3,621)
General Liability Insurance	5,087	5,087	3,948	1,139
Well & Pump Maintenance	8,000	7,333	3,318	4,015
Well & Pump Maintenance Contract	3,080	2,824	0	2,824
Entry & Walls Maintenance & Repair	1,500	1,375	0	1,375
Landscape Maintenance	160,000	146,667	138,573	8,093
Landscape - Fertilizer	28,865	26,459	22,130	4,331
Tree Trimming Services	10,000	9,167	13,755	(4,589)
Landscape Replacement Plants, Shrubs, Trees	30,000	27,500	57,238	(29,738)
Field Services	9,000	8,250	8,250	0
Landscape - Annuals/Flowers	10,000	9,167	7,840	1,327
Holiday Decorations	500	500	1,608	(1,108)
Landscape - Mulch	18,000	16,500	990	15,510
Clock Tower Maintenance	500	458	0	458
Irrigation Repair	6,500	5,959	9,879	(3,920)
Hurricane Related Expenses	0	0	26,538	(26,538)
Total Other Physical Environment	304,191	280,404	310,846	(30,443)

See Notes to Unaudited Financial Statements

Covington Park Community Development District

Statement of Revenues and Expenditures

As of 08/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 08/31/2023	Year To Date 08/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Parks & Recreation				
Telephone	1,081	991	0	991
Management Contract	16,800	15,400	15,400	0
Employee - Salaries	178,000	163,167	100,224	62,942
Employee - Payroll Taxes	20,000	18,333	7,956	10,379
Employee - Workers Comp Insurance	6,800	6,233	1,051	5,181
Employee - Health Insurance	6,000	5,500	1,676	3,825
Employee - Payroll Processing Fees	6,500	5,958	2,056	3,902
Telephone, Internet, Cable	4,100	3,759	3,907	(148)
Pool Permits	1,000	1,000	425	575
HVAC Maintenance Contract	4,536	4,158	4,603	(445)
Furniture Repair & Replacement	500	458	0	458
Pool Service Contract	16,000	14,667	8,100	6,567
Pressure Washing	12,500	11,458	300	11,158
Maintenance & Repairs	30,000	27,500	32,784	(5,284)
Vehicle Maintenance	2,000	1,833	0	1,834
Pest Control Contract	868	796	2,199	(1,403)
Computer Support, Maintenance & Repair	2,000	1,833	637	1,196
Wildlife Management Services	12,000	11,000	11,583	(583)
Pool Repairs	5,000	4,583	5,808	(1,224)
Janitorial Service	5,100	4,675	0	4,675
Surveillance System Contract	2,520	2,310	3,013	(704)
Fitness Equipment Service Contract	700	642	379	263
Surveillance System Repairs/Additions	7,500	6,875	9,161	(2,286)
Fitness Equipment Repair	5,000	4,583	190	4,394
Office Supplies	2,500	2,292	4,009	(1,718)
Maintenance & Monitoring Contracts	540	495	0	495
Total Parks & Recreation	349,545	320,500	215,461	105,039
Contingency				
Miscellaneous Contingency	25,000	22,916	10,263	12,654
Total Contingency	25,000	22,916	10,263	12,654
Total Expenditures	998,651	919,516	835,561	83,955
 Total Excess of Revenues Over(Under) Expenditures				
	(97,110)	(17,975)	112,839	(130,814)
 Total Other Financing Sources(Uses)				
Interfund Transfer (Revenue)				
Interfund Transfer	0	0	22,552	(22,553)
Interfund Transfer (Expense)				
Interfund Transfer	0	0	(52,304)	52,305
Carry Forward Fund Balance				
Carry Forward Fund Balance	97,110	97,110	0	97,110

See Notes to Unaudited Financial Statements

Covington Park Community Development District

Statement of Revenues and Expenditures

As of 08/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 08/31/2023	Year To Date 08/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Total Other Financing Sources(Uses)	97,110	97,110	(29,752)	126,862
Fund Balance, Beginning of Period	0	0	357,994	(357,994)
Total Fund Balance, End of Period	0	79,135	441,081	(361,946)

Covington Park Community Development District

Statement of Revenues and Expenditures

As of 08/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 08/31/2023	Year To Date 08/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Revenues				
Interest Earnings				
Interest Earnings	0	0	8,438	(8,438)
Special Assessments				
Tax Roll	62,000	62,000	62,000	0
Total Revenues	<u>62,000</u>	<u>62,000</u>	<u>70,438</u>	<u>(8,438)</u>
Expenditures				
Contingency				
Capital Reserve	62,000	62,000	73,586	(11,586)
Total Contingency	<u>62,000</u>	<u>62,000</u>	<u>73,586</u>	<u>(11,586)</u>
Total Expenditures	<u>62,000</u>	<u>62,000</u>	<u>73,586</u>	<u>(11,586)</u>
Total Excess of Revenues Over(Under) Expenditures	<u>0</u>	<u>0</u>	<u>(3,148)</u>	<u>3,148</u>
Total Other Financing Sources(Uses)				
Interfund Transfer (Revenue)				
Interfund Transfer	0	0	52,304	(52,304)
Total Other Financing Sources(Uses)	<u>0</u>	<u>0</u>	<u>52,304</u>	<u>(52,304)</u>
Fund Balance, Beginning of Period	<u>0</u>	<u>0</u>	<u>461,583</u>	<u>(461,583)</u>
Total Fund Balance, End of Period	<u>0</u>	<u>0</u>	<u>510,739</u>	<u>(510,739)</u>

510 Debt Service Fund S2015A1-A2/S2022 **Covington Park Community Development District**

Statement of Revenues and Expenditures

As of 08/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 08/31/2023	Year To Date 08/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Revenues				
Interest Earnings				
Interest Earnings	0	0	1,936	(1,936)
Special Assessments				
Tax Roll	453,688	453,688	458,843	(5,154)
Total Revenues	<u>453,688</u>	<u>453,688</u>	<u>460,779</u>	<u>(7,090)</u>
Expenditures				
Debt Service				
Interest	94,688	94,688	97,112	(2,424)
Principal	359,000	359,000	359,000	0
Total Debt Service	<u>453,688</u>	<u>453,688</u>	<u>456,112</u>	<u>(2,424)</u>
Total Expenditures	<u>453,688</u>	<u>453,688</u>	<u>456,112</u>	<u>(2,424)</u>
Total Excess of Revenues Over(Under) Expenditures	<u>0</u>	<u>0</u>	<u>4,667</u>	<u>(4,667)</u>
Total Other Financing Sources(Uses)				
Interfund Transfer (Revenue)				
Interfund Transfer	0	0	2,123	(2,123)
Interfund Transfer (Expense)				
Interfund Transfer	0	0	(22,553)	22,553
Total Other Financing Sources(Uses)	<u>0</u>	<u>0</u>	<u>(20,430)</u>	<u>20,430</u>
Fund Balance, Beginning of Period	<u>0</u>	<u>0</u>	<u>71,108</u>	<u>(71,108)</u>
Total Fund Balance, End of Period	<u>0</u>	<u>0</u>	<u>55,345</u>	<u>(55,345)</u>

See Notes to Unaudited Financial Statements

Covington Park Community Development District

Statement of Revenues and Expenditures

As of 08/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 08/31/2023	Year To Date 08/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Revenues				
Interest Earnings				
Interest Earnings	0	0	4,996	(4,996)
Special Assessments				
Tax Roll	144,921	144,921	146,567	(1,646)
Total Revenues	<u>144,921</u>	<u>144,921</u>	<u>151,563</u>	<u>(6,642)</u>
Expenditures				
Debt Service				
Interest	94,921	94,921	90,071	4,850
Principal	50,000	50,000	55,000	(5,000)
Total Debt Service	<u>144,921</u>	<u>144,921</u>	<u>145,071</u>	<u>(150)</u>
Total Expenditures	<u>144,921</u>	<u>144,921</u>	<u>145,071</u>	<u>(150)</u>
Total Excess of Revenues Over(Under) Expenditures	<u>0</u>	<u>0</u>	<u>6,492</u>	<u>(6,492)</u>
Total Other Financing Sources(Uses)				
Interfund Transfer (Expense)				
Interfund Transfer	0	0	(1,439)	1,439
Total Other Financing Sources(Uses)	<u>0</u>	<u>0</u>	<u>(1,439)</u>	<u>1,439</u>
Fund Balance, Beginning of Period	<u>0</u>	<u>0</u>	<u>135,715</u>	<u>(135,715)</u>
Total Fund Balance, End of Period	<u>0</u>	<u>0</u>	<u>140,768</u>	<u>(140,768)</u>

510 Capital Projects Fund S2015/S2022 **Covington Park Community Development District**

Statement of Revenues and Expenditures

As of 08/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 08/31/2023	Year To Date 08/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Revenues				
Interest Earnings				
Interest Earnings	0	0	2,123	(2,123)
Total Revenues	<u>0</u>	<u>0</u>	<u>2,123</u>	<u>(2,123)</u>
Total Excess of Revenues Over(Under) Expenditures	<u>0</u>	<u>0</u>	<u>2,123</u>	<u>(2,123)</u>
Total Other Financing Sources(Uses)				
Interfund Transfer (Expense)				
Interfund Transfer	0	0	(2,123)	2,123
Total Other Financing Sources(Uses)	<u>0</u>	<u>0</u>	<u>(2,123)</u>	<u>2,123</u>
Fund Balance, Beginning of Period	<u>0</u>	<u>0</u>	<u>162,631</u>	<u>(162,631)</u>
Total Fund Balance, End of Period	<u>0</u>	<u>0</u>	<u>162,631</u>	<u>(162,631)</u>

See Notes to Unaudited Financial Statements

Covington Park Community Development District

Statement of Revenues and Expenditures

As of 08/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 08/31/2023	Year To Date 08/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Revenues				
Interest Earnings				
Interest Earnings	0	0	39,190	(39,190)
Total Revenues	0	0	39,190	(39,190)
Expenditures				
Other Physical Environment				
Improvements Other Than Buildings	0	0	1,512,253	(1,512,254)
Total Other Physical Environment	0	0	1,512,253	(1,512,254)
Total Expenditures	0	0	1,512,253	(1,512,254)
Total Excess of Revenues Over(Under) Expenditures	0	0	(1,473,063)	1,473,063
Total Other Financing Sources(Uses)				
Interfund Transfer (Revenue)				
Interfund Transfer	0	0	1,439	(1,439)
Total Other Financing Sources(Uses)	0	0	1,439	(1,439)
Fund Balance, Beginning of Period	0	0	1,731,830	(1,731,830)
Total Fund Balance, End of Period	0	0	260,206	(260,206)

Covington Park Community Development District
Investment Summary
August 31, 2023

<u>Account</u>	<u>Investment</u>	<u>Balance as of</u> <u>August 31, 2023</u>
The Bank of Tampa	Money Market Account	\$ 3,123
The Bank of Tampa ICS Program		
City National Bank of Florida	Money Market Account	248,825
Raymond James Bank	Money Market Account	10,502
Total General Fund Investments		\$ 262,450
The Bank of Tampa ICS - Capital Reserve		
Flushing Bank	Money Market Account	\$ 248,825
Raymond James Bank	Money Market Account	13,089
U.S. Bank National Association	Money Market Account	248,825
Total Reserve Fund Investments		\$ 510,739
US Bank S2018 - Reserve	First American Treasury Obligation Fund Class Y	\$ 73,862
US Bank S2018 - Revenue	First American Treasury Obligation Fund Class Y	66,906
US Bank S2022 - Revenue	US Bank Mmkt 5 - Ct	55,345
Total Debt Service Fund Investments		\$ 196,113
US Bank S2018 - Construction	First American Treasury Obligation Fund Class Y	\$ 366,397
US Bank S2022 - Construction	US Bank Mmkt 5 - Ct	158,869
Total Capital Projects Fund Investments		\$ 525,266

Covington Park Community Development District
Summary A/P Ledger
From 08/1/2023 to 08/31/2023

	Fund Name	GL posting date	Vendor name	Document number	Description	Balance Due
510, 2540						
	510 General Fund	08/28/2023	A Bales Security Agency, Inc.	38784	On Site Security 08/13/23 - 08/26/23	950.00
	510 General Fund	08/20/2023	ABM Building Services, LLC	18446231	Clubhouse Maintenance 08/23	390.00
	510 General Fund	08/31/2023	ABM Building Services, LLC	18476967	Addition Charges R-410A Refrigerant 08/23	324.88
	510 General Fund	08/28/2023	David K Koch	DK082823	Board of Supervisor Meeting 08/28/23	200.00
	510 General Fund	08/18/2023	Dewberry Engineers, Inc.	2321561-000	Engineering Services 07/23	387.50
	510 General Fund	08/07/2023	Frontier Florida, LLC	239-113-1133-112515	Fios Internet 08/23	160.97
	510 General Fund	08/28/2023	Hillsborough County BOCC	3344800000 08/23	Au-6806 Covington Garden Dr 08/23	431.52
	510 General Fund	08/28/2023	Hillsborough County BOCC	4254220000 08.23	Au-6807 Guilford Bridge Dr 08/23	119.90
	510 General Fund	08/28/2023	Hillsborough County BOCC	7254220000 08.23	Au-6515 Carrington Sky Dr 08/23	33.28
	510 General Fund	08/28/2023	Home Depot	6035 3225 3191 8559	Supplies 08/23	580.45
	510 General Fund	08/31/2023	Landscape Maintenance Professionals, Inc.	178374	Tree Removal 08/23	1,225.00
	510 General Fund	08/31/2023	Landscape Maintenance Professionals, Inc.	178391	Pest Control 08/23	400.00
	510 General Fund	08/31/2023	Mobile Helpdesk, Inc.	31375	Service Call 08/23	112.50
	510 General Fund	08/28/2023	Rick L. Reidt	RH082823	Board of Supervisor Meeting 08/28/23	200.00
	510 General Fund	08/28/2023	Scott Harrison	SH082823	Board of Supervisor Meeting 08/28/23	200.00
	510 General Fund	08/23/2023	Stephen J Brown	SB082823	Board of Supervisor Meeting 08/28/23	200.00
	510 General Fund	08/28/2023	Tarlese Allen	TA082823	Board of Supervisor Meeting 08/28/23	200.00
	510 General Fund	08/31/2023	TECO	311000010158 08/23	TECO Summary 08/23	6,768.64
	510 General Fund	08/31/2023	TECO	211015064382 08.23	7574 Oxford Garden Circle 08/23	78.57
	510 General Fund	08/31/2023	TECO	211015064275 08.23	B7411 Surrey Pines Drive 08/23	531.61
	510 General Fund	08/31/2023	Terminix	437454342	Pest Control Services 08/23	123.00
Sum for 510, 2540						13,617.82
Sum for 510						13,617.82
Sum Total						13,617.82

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

Capital Improvement Revenue Bonds, Series 2018

Construction Account Activity Through August 31, 2023

Inflows:

Debt Proceeds	\$ 2,291,931.41
Total Bond Proceeds:	<u>2,291,931.41</u>
Interest Earnings	108,339.73
Transfer from Reserve	3,523.63
Total Inflows:	<u>\$ 2,403,794.77</u>

Outflows:

Date	Requisition Number	Contractor	Amount	Status With Trustee as of 08/31/23
7/11/2018	COI	Bryant Miller Olive	\$ (50,000.00)	Cleared
7/11/2018	COI	Aponte Association	(20,000.00)	Cleared
7/11/2018	COI	Holland and Knight LLP	(5,250.00)	Cleared
7/11/2018	COI	Image Master	(1,500.00)	Cleared
7/11/2018	COI	Petitt Worrell Wolfe Rocha LLC	(12,500.00)	Cleared
7/11/2018	COI	Rizzetta & Company	(25,000.00)	Cleared
7/11/2018	COI	US Bank N.A. Trustee Fees	(5,250.00)	Cleared
Total COI Expenses:			<u>(119,500.00)</u>	
7/15/2019	CR1	S&P Global Ratings	(2,500.00)	Cleared
6/1/2022	CR2	Dewberry Engineers, Inc.	(4,347.50)	Cleared
6/1/2022	CR3	E & L Construction Group, Inc.	(93,249.00)	Cleared
6/1/2022	CR4	Fieldstone	(23,579.29)	Cleared
6/1/2022	CR5	Covington Park CDD	(450.00)	Cleared
6/24/2022	CR6	BOCC	(21,558.80)	Cleared
6/24/2022	CR7	Dewberry Engineers, Inc.	(3,642.50)	Cleared
6/24/2022	CR8	E & L Construction Group, Inc.	(57,249.00)	Cleared
7/18/2022	CR9	E & L Construction Group, Inc.	(147,541.50)	Cleared
8/10/2022	CR10	Dewberry Engineers, Inc.	(6,932.50)	Cleared
8/10/2022	CR11	E & L Construction Group, Inc.	(108,505.95)	Cleared
9/14/2022	CR12	Dewberry Engineers, Inc.	(3,525.00)	Cleared
9/14/2022	CR13	Fieldstone	(1,987.38)	Cleared
10/31/2022	CR14	Dewberry Engineers, Inc.	(2,467.50)	Cleared
10/31/2022	CR15	Fieldstone	(6,518.75)	Cleared
11/15/2022	CR16	Dewberry Engineers, Inc.	(1,880.00)	Cleared
12/8/2022	CR17	E & L Construction Group, Inc.	(172,095.35)	Cleared
12/8/2022	CR18	E & L Construction Group, Inc.	(124,270.45)	Cleared
12/8/2022	CR19	E & L Construction Group, Inc.	(96,705.25)	Cleared
1/9/2023	CR20	E & L Construction Group, Inc.	(224,676.33)	Cleared
1/20/2023	CR21	Dewberry Engineers, Inc.	(2,952.50)	Cleared
2/15/2023	CR22	E & L Construction Group, Inc.	(19,620.35)	Cleared

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

Capital Improvement Revenue Bonds, Series 2018

Construction Account Activity Through August 31, 2023

2/22/2023	CR23	Dewberry Engineers, Inc.	(910.00)	Cleared
2/28/2023	CR24	Covington Park CDD	(1,645.00)	Cleared
2/28/2023	CR25	E & L Construction Group, Inc.	(49,022.14)	Cleared
3/15/2023	CR26	Dewberry Engineers, Inc.	(3,760.00)	Cleared
3/22/2023	CR27	Dewberry Engineers, Inc.	(1,530.00)	Cleared
4/11/2023	CR28	Admiral Furniture	(63,858.52)	Cleared
4/11/2023	CR29	Covington Park CDD	(175.00)	Cleared
4/11/2023	CR30	E & L Construction Group, Inc.	(141,773.29)	Cleared
4/26/2023	CR31	Dewberry Engineers, Inc.	(1,470.00)	Cleared
5/17/2023	CR32	E & L Construction Group, Inc.	(275,924.80)	Cleared
5/17/2023	CR33	FitRev	(32,000.00)	Cleared
5/31/2023	CR34	Dewberry Engineers, Inc.	(1,530.00)	Cleared
6/12/2023	CR35	E & L Construction Group, Inc.	(157,225.00)	Cleared
7/19/2023	36	E & L Construction Group, Inc.	(57,758.86)	Cleared
8/4/2023	37	Dewberry Engineers, Inc.	(3,060.00)	Cleared

Total Requisitions: (1,917,897.51)

Total COI and Requisitions: (2,037,397.51)

Retainage: (106,191.68)

Total Outflows: (2,143,589.19)

Funds Available in Construction Account at August 31, 2023 \$ 260,205.58

Outstanding Contracts, net of Retainage

E&L Construction **\$ 237,000.00**

Contract Subtotal: 237,000.00

Uncommitted Funds Available at August 31, 2023 \$ 23,205.58

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

Capital Improvement Revenue Bonds, Series 2022

Construction Account Activity Through August 31, 2023

Inflows:

Debt Proceeds	\$ 609,508.60
Total Bond Proceeds:	609,508.60
Total Inflows:	\$ 609,508.60

Outflows:

Date	Requisition Number	Contractor	Amount	Status With Trustee as of 08/31/23
3/24/2022	COI	Greenspoon Marder	\$ (7,500.00)	Cleared
3/24/2022	COI	Bryant Miller Olive	(27,000.00)	Cleared
3/24/2022	COI	Cohen Mooney	(16,500.00)	Cleared
3/24/2022	COI	Rizzetta & Company	(20,000.00)	Cleared
3/24/2022	COI	MBS Capital	(62,895.00)	Cleared
3/24/2022	COI	Holland Knight	(5,750.00)	Cleared
3/24/2022	COI	Causey Demgen	(1,750.00)	Cleared
3/24/2022	COI	US Bank	(6,600.00)	Cleared
Total COI Expenses:			(147,995.00)	
3/17/2022	54	E & L Construction Group, Inc.	(68,319.00)	Cleared
3/17/2022	55	FitRev	(32,000.00)	Cleared
3/30/2022	56	Construction Management Services LLC	(1,123.00)	Cleared
3/30/2022	57	Dewberry Engineers, Inc.	(6,815.00)	Cleared
4/19/2022	58	E & L Construction Group, Inc.	(192,744.00)	Cleared
Total Requisitions:			(301,001.00)	

Total COI and Requisitions:	(448,996.00)
Transfer COI Balance to Revenue	(1,643.81)
Due from GF	3,762.50
Total Outflows:	(446,877.31)

Funds Available in Construction Account at August 31, 2023 **\$ 162,631.29**

Covington Park Community Development District
Notes to Unaudited Financial Statements
August 31, 2023

Balance Sheet

1. Trust statement activity has been recorded through 08/31/23.
2. See EMMA (Electronic Municipal Market Access) at <https://emma.msrb.org> for Municipal Disclosures and Market Data.
3. For presentation purposes, the Reserves are shown in a separate fund titled Reserve Fund.

Tab 7

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Monday, July 24, 2023 at 6:00 p.m.** at the office of Rizzetta & Company, located at 2700 S. Falkenburg Road, Suite 2745, Riverview, FL 33578. The following is the agenda for this meeting:

Present and constituting a quorum were:

Stephen Brown	Board Supervisor, Chairman
Scott Harrison	Board Supervisor, Vice Chairman <i>(via phone)</i>
Tarlese Allen	Board Supervisor, Assistant Secretary
Rick Reidt	Board Supervisor, Assistant Secretary
David Koch	Board Supervisor, Assistant Secretary

Also present were:

Taylor Nielsen	District Manager, Rizzetta & Co., Inc.
Matt O'Nolan	District Manager, Rizzetta & Co., Inc.
David Jackson	District Counsel, Persson, Cohen, Mooney, Fernandez & Jackson
John Fowler	Landscape Specialist, Rizzetta & Co., Inc.
Cathy Sobrito	Clubhouse Manager
Giacomo Licari	District Engineer, Dewberry
Paula Means	Representative, LMP
Keith Remson	Representative, Remson Aquatics

FIRST ORDER OF BUSINESS

Call to Order

Mr. O'Nolan called the meeting to order and conducted roll call confirming a quorum for the meeting.

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved for Mr. Harrison to participate via phone, for the Covington Park Community Development District.

SECOND ORDER OF BUSINESS

Audience Comments

There was no audience present.

THIRD ORDER OF BUSINESS

Staff Reports

A. Landscape Inspection Report

Mr. Fowler presented the Landscape Inspection Report to the Board.

1. Consideration of LMP Proposals

On a Motion by Ms. Allen, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved LMP Proposal #84296, in the amount of \$ 4,050.00, for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Reidt, with all in favor, the Board of Supervisors approved LMP Proposal #84784, in the amount of \$2,400.00, for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Reidt, with all in favor, the Board of Supervisors approved LMP Proposal #84783, in the amount of \$ 3,510.00, for the Covington Park Community Development District.

On a Motion by Mr. Koch, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP Proposal #84778, in the amount of \$ 1,591.10, for the Covington Park Community Development District.

On a Motion by Mr. Reidt, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved LMP Proposal #84781, in the amount of \$ 1,093.30, for the Covington Park Community Development District.

On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP Proposal #84779, in the amount of \$ 1,280.00, for the Covington Park Community Development District.

On a Motion by Mr. Reidt, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved LMP Proposal #84780, in the amount of \$ 6,975.00, for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved LMP Proposal #84762, in the amount of \$ 3,298.75, for the Covington Park Community Development District.

B. Presentation of Aquatics Report

Mr. Remson presented his report to the Board.

1. Consideration of Remson Aquatics Proposals

On a Motion by Mr. Koch, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved Remson Aquatics Proposal #1651, in the amount of \$ 15,724.80, for the Covington Park Community Development District.

On a Motion by Mr. Reidt, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved Remson Aquatics Proposal #1682, in the amount of \$ 3,880.23, for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved Remson Aquatics Proposal #1642, in the amount of \$ 7,915.00, for the Covington Park Community Development District.

The Board instructed Mr. O’Nolan to continue pursuing an insurance claim on burned up aeration system.

C. Community Coordinator Report

Ms. Sobrito presented her report to the Board.

On a Motion by Mr. Koch, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved Ballfer Fence Company Proposal #1002, in the amount of \$550.00, for the Covington Park Community Development District.

D. District Engineer Report

Mr. Licari presented the Construction Project Update to the Board.

1. Update on Construction Project

Mr. Harrison updated the Board on the status of the construction of the clubhouse.

Mr. Brown, Mr. Reidt and Ms. Allen expressed that they were hesitant to open up any more of the amenities at this time. The Board decided to wait to open anything further until the next meeting.

2. Presentation of Annual Inspection Report

Mr. Licari presented the findings of the Annual Inspection Report to the Board.

The Board requested Remson Aquatics supply quotes for repairing cracked/broken structures on ponds 9 and 14.

The Board instructed Remson Aquatics to address the issues that are labeled needs attention on the annual inspection report as part of normal scope.

3. Presentation of Littoral Zone Report

Mr. Licari presented his Littoral zone report to the Board.

The concerns in the report were addresses by the approved proposals.

E. District Counsel

Mr. Jackson explained to the Board that there were new laws in place and that there would be required trainings for Board members.

F. District Manager

Mr. O’Nolan noted the next meeting will be held on August 28, 2023 at 6:00 pm.

1. Review of District Manager Report

Mr. O’Nolan presented his report to the Board. He stated that the CDD is currently \$104,816 under budget.

2. Review of Financial Statement

Mr. O’Nolan presented the Financial Statement to the Board.

The Board discussed the upcoming contract renewals.

The Board approved a month-to-month extension on LMP contract and requested District Manager get new contract proposal from LMP.

The Board approved extending Bales security contract and looking to add eventual 7 day a week security.

On a Motion by Mr. Brown, seconded by Mr. Reidt, with all in favor, the Board of Supervisors approved extending the Bad Boar Trapping contract for one month, for the Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Meeting held on June 26, 2023 & the Operation & Maintenance Expenditures for June 2023

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' Meeting held on June 26, 2023, as amended, and the Operation & Maintenance Expenditures for June 2023, in the amount of \$86,798.45, for the Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-06, Re-Designation of a Secretary

On a Motion by Mr. Brown, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved Resolution 2023-06, Re-Designating Scott Brizendine as a Secretary, for the Covington Park Community Development District.

SIXTH ORDER OF BUSINESS

Ratification of Playground Equipment Donation

After receiving guidance from District Counsel on the legality of the donation and on a Motion by Ms. Allen, seconded by Mr. Koch, with Mr. Brown opposed, the Board of Supervisors ratified the acceptance of the Donation, from a homeowner, of Playground Equipment, specifically: CLIMBER - TRIPOD TWISTED ROCK CLIMBER (age group 5-12) for \$4,534.70 and PLAYGROUND - PLAYSET MODEL QS – 22111 (age group 5-12) for \$14,897.12, purchased from the Playground equipment contractor and installed in the Irwin Park playground, to the Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

Discussion of Amenity Rules and Rates

The Board requested Mr. Jackson to update the rules and rates documentation and for it to be reviewed at the next Board Meeting.

EIGHTH ORDER OF BUSINESS

**Consideration of Clubhouse Door
Repair Proposal**

On a Motion by Mr. Reidt, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved the DH Pace proposal #dk-14499, in the amount of \$11,560, to replace both outdoor bathroom doors and frames, for the Covington Park Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Clubhouse Gutter
Proposal**

The Board requested new proposals for the Clubhouse Gutters.

TENTH ORDER OF BUSINESS

**Consideration of Gym Camera
Proposal**

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved proposal #23412-1-0 to install a Gym camera and provide digital surveillance and a new NVR, for the Covington Park Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Commercial Pergola
Systems Change Order #2022-1079**

On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Commercial Pergola Systems Change Order #2022-1079, in the amount of \$9,000, for the Covington Park Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Lenox Millennial
Cleaning Proposal**

On a Motion by Ms. Allen, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved the Lenox Millennial Cleaning Proposal, in the amount of \$976.50, for the Covington Park Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Consideration of The Mirror Company
Proposal #3255**

On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Mirror Company Proposal #3255, in the amount of \$966.48, for the Covington Park Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of E&L Change Order
Request #15**

The Board requested Mr. Licari pursue design exception on manhole drop connection.

The Board requested Mr. Licari get another proposal for the manhole drop connection project from a different company other than E&L.

FIFTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor Requests.

SIXTEENTH ORDER OF BUSINESS

Adjournment

Mr. O'Nolan stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisor adjourned the meeting at 9:08 p.m., for the Covington Park Community Development District.

Assistant Secretary

Chair / Vice Chair

Tab 8

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Monday, August 28, 2023 at 6:00 p.m.** at the office of Rizzetta & Company, located at 2700 S. Falkenburg Road, Suite 2745, Riverview, FL 33578. The following is the agenda for this meeting:

Present and constituting a quorum were:

Stephen Brown	Board Supervisor, Chairman
Scott Harrison	Board Supervisor, Vice Chairman
Tarlese Allen	Board Supervisor, Assistant Secretary
Rick Reidt	Board Supervisor, Assistant Secretary
David Koch	Board Supervisor, Assistant Secretary

Also present were:

Taylor Nielsen	District Manager, Rizzetta & Co., Inc. (via phone)
Matt O'Nolan	District Manager, Rizzetta & Co., Inc.
David Jackson	District Counsel, Persson, Cohen, Mooney, Fernandez & Jackson
John Fowler	Landscape Specialist, Rizzetta & Co., Inc.
Cathy Sobrito	Clubhouse Manager
Matthew Reed	Clubhouse Manager
Paula Means	Representative, LMP
Keith Remson	Representative, Remson Aquatics
Rey Malave	District Engineer, Dewberry (via phone)

FIRST ORDER OF BUSINESS

Call to Order

Mr. O'Nolan called the meeting to order and conducted roll call confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

There was no audience present.

THIRD ORDER OF BUSINESS

**Public Hearing on Fiscal Year
2023/2024 Final Budget**

On a motion by Mr. Reidt, seconded by Ms. Allen, the Board unanimously approved to open the Public Hearing on Fiscal Year 2023-2024 Budget, for the Covington Park Community Development District.

A. Consideration of Resolution 2023-08, Adopting the Final Budget for FY 23-24

On a motion by Mr. Reidt, seconded by Mr. Koch, with Mr. Harrison in favor and Ms. Allen and Mr. Brown opposed, the Board adopted Resolution 2023-11, Adopting the Final Budget for FY 2023/2024, with the adjustment of removing the \$62,000 contribution to the reserve fund, for the Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year
2023/2024 Assessments**

A. Consideration of Resolution 2023- 09, Levying O&M Assessment for FY 23-24

On a motion by Mr. Reidt, seconded by Mr. Harrison, with all in favor, the Board adopted Resolution 2023-12, Levying O&M Assessment for FY 23-24, based on the budget revisions, for the Covington Park Community Development District.

On a motion by Mr. Reidt, seconded by Ms. Allen, the Board unanimously approved to close the Public Hearing on Fiscal Year 2023-2024 Assessments, for the Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Landscape Inspection Report

Mr. Fowler presented the Landscape Inspection Report to the Board. He spoke on some areas of concern that he is working with LMP on.

The Board requested Matthew Reed to coordinate landscaping needs between LMP and E&L.

1. Consideration of LMP Proposals

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, The Board approved LMP proposal #85140, for a playground mulch refresh, in the amount of \$1,275.00, for the Covington Park Community Development District.

2. Consideration of Landscape Renewal Agreement of

On a Motion by Ms. Allen, seconded by Mr. Reidt, with all in favor, The Board approved the LMP Landscape renewal agreement with District Counsel to draft the contract, for the Covington Park Community Development District.

B. Presentation of Aquatics Report

Mr. Remson presented his report to the Board.

Supervisor Reidt requested staff to see if Rizzetta provides an independent Pond inspection service.

C. Community Coordinator Report

Ms. Sobrito presented her report to the Board.

The Board requested updates regarding the bathroom door repairs, tennis net sagging, pool lights, and follow up with Redwire regarding perimeter lighting.

D. District Engineer Report

Mr. Malave spoke to the Board about the Additional Services and the sewer tie in. The water line permit was approved by the Health Department.

1. Consideration of Additional Services Authorization

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Additional Services Authorization, in the amount of \$14,600, for the Covington Park Community Development District.

2. Discussion on Construction Checklist

Mr. Brown requested District Counsel to get a full comprehensive original dates of completion document from E&L that also shows the actual completion dates

and when they were moved.

Supervisor Brown requested District Counsel to ask for demonstrated records with TECO from E&L regarding efforts to get power connected.

The Board requested Remson Aquatics supply quotes for repairing cracked/broken structures on ponds 9 and 14.

E. District Counsel

The Board will revise the rules and rates to be reviewed in the October Meeting.

On a Motion by Ms. Allen, seconded by Mr. Harrison, with all in favor, the Board of Supervisors approved to set a Public Hearing for the October meeting, to review the amenity rules and rates, for the Covington Park Community Development District.

F. District Manager

Mr. O’Nolan noted the next meeting will be held on September 25, 2023 at the Covington Park Clubhouse at 6:00 pm.

1. Review of District Manager Report

Mr. O’Nolan presented his report to the Board.

The Board requested District Manager review upcoming contracts, verifying expiration dates.

2. Review of Financial Statement

Mr. O’Nolan presented the Financial Statement to the Board. He stated that the CDD is currently \$99,085 under budget.

SIXTH ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors’ Meeting held on July 24, 2023 & the Operation & Maintenance Expenditures for July 2023

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors decided to table the Minutes of the Board of Supervisors’ Meeting held on July 24, 2023, pending corrections, until the next meeting, and approved the Operation & Maintenance Expenditures for July 2023, in the amount of \$92,284.84, for the Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS**Consideration of Revised Pergola
Change Order**

On a Motion by Ms. Allen, seconded by Mr. Reidt, with all in favor, the Board approved the revised pergola change order, in the amount of \$23,868, for the Covington Park Community Development District.

EIGHTH ORDER OF BUSINESS**Consideration of Gutter Leaf Filter**

The Board requested to table the proposal and have Matthew Reed work on fixing gutters/downspouts and adding leaf filters.

NINTH ORDER OF BUSINESS**Consideration of Stall Divider
Proposal**

On a Motion by Ms. Allen, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved quote 39695TL from Partition Plus for 3 toilet stall dividers and 1 urinal screen in color #289, for the Covington Park Community Development District.

TENTH ORDER OF BUSINESS**Consideration of Resolution 2023-07,
Setting Meeting Schedule for FY 23-
24**

On a Motion by Mr. Brown, seconded by Mr. Koch, with all in favor, the Board of Supervisor Adopted Resolution 2023-07, Setting the meeting schedule for FY 23-24, for the Covington Park Community Development District.

ELEVENTH ORDER OF BUSINESS**Supervisor Requests**

Ms. Allen requested the Board review the Aqua Fitness vendor in the September meeting.

Mr. Reidt requested more information on how and where the District Investment fund is invested and what the return rate is.

Mr. Brown requested all Board members review agendas prior to meetings.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Mr. O’Nolan stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Mr. Koch, seconded by Mr. Reidt, with all in favor, the Board of Supervisor adjourned the meeting at 8:43 p.m., for the Covington Park Community Development District.

Assistant Secretary

Chair / Vice Chair

Tab 9

COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

August 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2023 through August 31, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$77,157.93**

Approval of Expenditures:

_____Chairperson

_____Vice Chairperson

_____Assistant Secretary

Covington Park Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
A Bales Security Agency, Inc.	100335	38749	On Site Security 07/16/23-07/29/23	\$ 950.00
A Bales Security Agency, Inc.	100348	38765	On Site Security 07/30/23 - 8/12/23	\$ 950.00
Affordable Lock & Security Solutions	100336	243090	Mechanical Lock Repairs 07/23	\$ 740.05
Apollo Beach Plumbing Inc.	100350	9893	A/C Drain 08/23	\$ 285.00
Ballfer Service Corp	100337	BAL-011211	Fence Removal 08/23	\$ 550.00
Covington Park CDD	DC080423	DC080423	Debit Card Replenishment	\$ 739.33
Covington Park CDD	DC080923	DC080923	Debit Card Replenishment	\$ 773.49
Covington Park CDD	DC081523	DC081523	Debit Card Replenishment	\$ 966.48
DH Pace Company, Inc.	100344	DEP/267-12342	Installation Of 2 New Restroom Doors 08/23	\$ 5,780.00
Florida Department of Revenue	100347	39-8015600658-7 07.23	Sales Tax 07/23	\$ 34.66
Frontier Florida, LLC	20230801-1	239-113-1133-112515-5 07/23 ACH	Fios Internet 07/23	\$ 160.97

Covington Park Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Frontier Florida, LLC	20230810-1	813-672-9423-121515-5 08/23 ACH	Internet & Cable 08/23	\$ 177.06
Hillsborough County BOCC	20230801-2	3434800000 07/23 ACH	7036 Monarch Park Dr 07/23	\$ 63.85
Hillsborough County BOCC	20230801-2	8825800000 07/23 ACH	7734 Covington Stone Ave 07/23	\$ 16.26
Hillsborough County BOCC	20230810-2	3344800000 07/23 Autopay	6806 Covington Garden Dr 07/23	\$ 378.73
Hillsborough County BOCC	20230810-2	4254220000 07.23 Autopay	6807 Guilford Bridge Dr 07/23	\$ 130.00
Hillsborough County BOCC	20230810-2	7254220000 07.23 Autopay	6515 Carrington Sky Dr 07/23	\$ 33.28
Hillsborough County BOCC	20230830-1	3434800000 08/23 ACH	7036 Monarch Park Dr 08/23	\$ 48.45
Hillsborough County BOCC	20230830-1	8825800000 08/23 ACH	7734 Covington Stone Ave 08/23	\$ 16.26
James Humphrey	100338	072723 Humphrey	Clubhouse Pergula Repairs 07/23	\$ 625.00
James Humphrey	100345	202586	Straps & Brackets to Pergula Repairs 08/23	\$ 120.00

Covington Park Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Landscape Maintenance Professionals, Inc.	100334	177042	Pest Control 06/23	\$ 400.00
Landscape Maintenance Professionals, Inc.	100339	177737	Landscape Maintenance 08/23	\$ 2,400.00
Landscape Maintenance Professionals, Inc.	100339	177742	Irrigation Repairs 07/23	\$ 169.35
Landscape Maintenance Professionals, Inc.	100339	177748	Plant Replacements 08/23	\$ 798.00
Landscape Maintenance Professionals, Inc.	100339	177749	Plant Replacements 08/23	\$ 8,093.25
Landscape Maintenance Professionals, Inc.	100339	177767	Mulch - Pine Bark CY 08/23	\$ 585.00
Landscape Maintenance Professionals, Inc.	100339	177786	Fertilizer Application 07/23	\$ 1,870.00
Landscape Maintenance Professionals, Inc.	100354	177145	Landscape Maintenance & Labor Work 07/23	\$ 4,220.00
Landscape Maintenance Professionals, Inc.	100354	177402	Monthly Landscape Maintenance 08/23	\$ 11,446.45
Landscape Maintenance Professionals, Inc.	100354	177787	Pest Control Services 07/23	\$ 400.00
Landscape Maintenance Professionals, Inc.	100354	177811	Irrigation Repairs 08/23	\$ 850.00
Landscape Maintenance Professionals, Inc.	100354	177821	Removal & Replace Feijoa - Bristol Park East 08/23	\$ 2,310.75

Covington Park Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Landscape Maintenance Professionals, Inc.	100354	177845	Irrigation Repairs 08/23	\$ 1,105.00
Landscape Maintenance Professionals, Inc.	100354	177903	Landscape Maintenance 08/23	\$ 574.00
Landscape Maintenance Professionals, Inc.	100354	177966	Irrigation Repairs 08/23	\$ 120.00
Mobile Helpdesk, Inc.	100340	31055	Service Call 08/23	\$ 75.00
Persson, Cohen & Mooney, P.A.	100352	4005	Legal Services 07/23	\$ 2,622.00
Redwire	100341	495607	CCTV Maintenance 08/23	\$ 173.94
Redwire	100341	495608	CCTV Maintenance 08/23	\$ 61.72
Redwire	100355	496622	System-Upgrade NVR 08/23	\$ 2,716.63
Redwire	100355	496623	CCTV Repairs 08/23	\$ 610.39
Remson Aquatics LLC	100356	116344	Lake Maintenance 08/23	\$ 2,425.00
Republic Services	20230808-1	0696-001122602 ACH	6806 Covington Garden 08/23	\$ 260.76
Rizzetta & Company, Inc.	100333	INV0000082241	District Management Fees 08/23	\$ 6,440.00
Rizzetta & Company, Inc.	100343	INV0000082338	Mass Mailings 08/23	\$ 1,322.96

Covington Park Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Skyway Supply, Inc.	100346	59742	Dog Waste Bags 08/23	\$ 492.57
Sprint	100353	536265800-162	Phone Service 07/23	\$ 108.34
TECO	20230823-1	311000010158 07/23 ACH	TECO Summary 07/23	\$ 6,401.11
TECO	20230825-1	211015064275 08.23 ACH	7411 Surrey Pines Drive 07/23	\$ 511.61
TECO	20230825-1	211015064382 07.23 ACH	7574 Oxford Garden Circle 07/23	\$ 73.48
Times Publishing Company	100349	0000297994 07/30/23	Acct#119376 Legal Ad 07/23	\$ 2,566.75
Zebra Cleaning Team, Inc.	100342	5306	Pool Repairs 07/23	\$ 315.00
Zebra Cleaning Team, Inc.	100357	6354	Monthly Pool Cleaning 08/23	\$ <u>1,100.00</u>
Total Report				\$ <u>77,157.93</u>

Tab 10



Aqua Fitness Classes with Savannah O’Gwynn at Covington Park Community

Proposal

Request specific for Covington Park Community Aqua Fitness group and for Savannah	pg 1
Sample Aqua Fitness Introduction for residents	pg 2
Insurance documentation	pg 3
Certificate for AEA Aqua Fitness Professional online course	pg 4
Certificate from National Health & Safety Association	pg 5
Standard CPR/AED (adult, child, infant)	



Aqua Fitness Group at Covington Park Community Proposal

I am a certified and insured AEA Aqua Fitness Professional Instructor (personal trainer), and I live in the Waterset community. I would love to start an Aqua Fitness group at the Covington Park Community pool(s). I am seeking approval to teach and instruct an aqua fitness class at one or more pools in your community.

Below are the details of this request:

Goal

My goal is to help Covington Park residents stay active, work on fitness goals, and to get fit using aqua fitness programs.

Class Location

I would like to teach at one or more of the Covington Park Community pools. **Specific pool requirements include a sloped floor with a depth of at least 3.5 feet (shallow) to 5 or more feet (deep).*

Dates/Times

I would like to have permission to use the community pool(s)* to teach classes to Covington Park Community residents on the following days and times during the year. It would be a goal to workout together three times a week or when time is allowed in my schedule. I am asking for extra days in case the weather or other events (i.e. pool is being cleaned or disinfected or having work/maintenance done) impede our workout times causing us to lose our momentum.

Days: Monday-Sunday

Times: TBA**

Months: January- December ***

* Anyone from the community may use and share the pool during our aqua fitness program times but cannot participate unless signed up/paid for program.

**A set time for the Covington Park Community would be created for classes based on a survey sent to residents and resident interest/availability. An estimated time might be Tuesday, Thursday, and Saturday at 12pm.

*** The main classes will run from April to September; however, I will continue classes throughout the year based on time changes and pool use changes.

Class/Program Fee

I will be charging \$6 per 30 minute class. Participants can purchase an individual class for \$6, a 5 class pass for \$30. I am aware of the user fee for contractors to use district facilities. I am prepared to pay this fee each month.

Class/Program Ideas

I have many ideas for aqua fitness classes that I would like to share with Covington Park Community residents. These ideas will be implemented as the group grows, when we have specific needs for fitness/physical activity, or for specific age groups (i.e. teens, 60+). Class ideas include: Aqua Aerobics, Yoga, Pilates, Strength Training/Endurance, Circuit Training, HIIT, Tabata, Running, Cardio, Body Specific (knee or back pain, etc), and MORE!



Aqua Fitness Classes with Savannah O’Gwynn at Covington Park Community

Name: Savannah O’Gwynn 941.888.4807 AquaFitnesswithSavannah@gmail.com
Credentials: I am a certified and insured AEA Aqua Fitness Professional Instructor (personal trainer).
Facebook Group: Aqua Fitness Covington Park

Goal: My goal is to help Covington Park residents stay active, work on fitness goals, and to get fit using aqua fitness programs.

Class Location/Dates/Times

**Pool Name TBD*

Days: Monday-Sunday

Time: 9am

Months: January- December

Facebook Group: I will be creating a Facebook group specific for our group and community. I will post twice a week: one post will be welcoming new members with links for equipment/etc. and the second post will include monthly and weekly updates for our schedule, details about each class, if equipment is needed, fees and payment, weather reminders, etc.

Classes are 3x a week: Tuesday, Thursday, Saturday at 12pm

Fees: I will be charging \$6 per class or class passes of 5 classes for \$30.

Payments: Preferred payment is cash; digital payments (Square, Venmo, PayPal) are accepted and have an additional fee. Payment must be received before class.

Class/Program Ideas: I have many ideas for classes and group programs that include, but not limited to

- Specific physical or fitness needs
- Specific age groups (i.e. teens, 60+)
- Cardio/Aerobic and Strength training
- Propelled or Plyometric
- Level classes
- Circuit training
- Shallow- and Deep-water training
- Resistance training
- Equipment training
- Interval training
- Challenges

Requirements: It is required that you wear water shoes for protection and to prevent injuries. No other equipment is needed at the moment. Equipment, such as noodles, “bars”, and kickboards, will be used at a later date.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.															
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).															
PRODUCER: CPH & Associates 711 S. Dearborn St. Suite 205 Chicago, IL 60605	CONTACT NAME: C. Philip Hodson PHONE (A/C, No, Ext): 312-987-9823 FAX (A/C, No, Ext): 312-987-0902 E-MAIL ADDRESS: wellfit@cphins.com														
INSURED: Aqua Fitness with Savannah Savannah OGwynn 7506 Parkshore Dr Apollo Beach, FL 33572	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: The Medical Protective</td><td>11843</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: The Medical Protective	11843	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: The Medical Protective	11843														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTD	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY			Certificate Number W20867	04/19/2023	04/19/2024	EACH OCCURRENCE	\$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC							
	AUTOMOBILE LIABILITY:						COMBINED SINGLE LIMIT (Ea accident)	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED <input type="checkbox"/> SCHEDULED						PROPERTY DAMAGE(Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURENCE	\$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTIONS \$							
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDER? <input type="checkbox"/> Y/N <input type="checkbox"/> N/A						E.L. EACH ACCIDENT	\$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Professional Liability			Certificate Number W20867	04/19/2023	04/19/2024	\$1,000,000	Each CLAIM
							\$3,000,000	Aggregate for all CLAIMS

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

PROOF OF COVERAGE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

C. Philip Hodson



Aquatic Fitness Professional

The Aquatic Exercise Association certifies that:

Savannah OGwynn

Has demonstrated written knowledge and skill as an Aquatic Fitness Professional and has successfully completed the requirements established by AEA for creating, implementing and conducting aquatic exercise programs.

700560

Certification Number

5/31/2025

Expiration Date

5/26/2021

AEA Certified Since



A handwritten signature in black ink that reads 'Julie See'.

Julie See, Director of Education
Aquatic Exercise Association



National Health & Safety Association

Standard CPR/AED (adult, child, infant)

STUDENT Savannah O'Gwynn

This card certifies that the individual has successfully completed the requirements in accordance with the National Health & Safety Association curriculum.

Course administered by the National Health & Safety Association following the 2020 ECC/ILCOR and American Heart Association guidelines.

CERTIFIED ON Apr 7, 2023 **VALID 2 YEARS**

ID 481434-4190948B97

For course details and recertification, visit cpr.io

**NON-EXCLUSIVE LICENSE AGREEMENT BY AND BETWEEN THE
COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT AND
SAVANNAH O'GWYNN REGARDING THE USE OF THE DISTRICT'S
AMENITY FACILITIES**

THIS LICENSE AGREEMENT ("Agreement") is made and entered into this 6 day of October, 2021, by and between the COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, located in Hillsborough County, Florida, and with offices at 9428 Camden Field Parkway, Riverview, Florida 33578 (the "District"), and SAVANNAH O'GWYNN, an individual, with a mailing address of 7506 Parkshore Drive, Apollo Beach, Florida 33572 (the "Licensee").

RECITALS

WHEREAS, the District is a local unit of special-purpose government established pursuant to and governed by Chapter 190, Florida Statutes; and

WHEREAS, the District owns, operates, and/or maintains various amenity facilities including, but not limited to, swimming pools and other recreational facilities within the boundaries of the District (the "Amenity Facilities"); and

WHEREAS, Licensee currently provides aqua fitness classes and has asked the Board of Supervisors of the District for permission to provide such classes at the District's Amenity Facilities (the "Services"); and

WHEREAS, the District is willing to grant a non-exclusive, revocable license allowing the Licensee to enter a specific portion of the Amenity Facilities for the purposes of providing the Services, provided that such use does not impede the District's operation of the Amenity Facilities as a public improvement; and

WHEREAS, in order for the District to recover certain additional costs it will incur in the provision of the License (e.g., electricity and cleaning costs), the Licensee shall pay the District ten percent (10%) of the Licensee's proceeds for District resident customers and fifteen percent (15%) of the Licensee's proceeds for non-resident customers.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and the Licensee agree as follows:

1. **INCORPORATION OF RECITALS/DEFINITIONS.** The Recitals stated above are true and correct and are incorporated here in as a material part of this Agreement.
2. **LICENSE.** The District hereby grants and conveys to the Licensee a non-exclusive license to enter a specific portion of the Amenity Facilities for the purposes of

providing the Services (the "License").

3. **HOURS AND AREA.** Licensee shall coordinate the hours and location for the Services directly with the District Manager or the District's on-site management designee. Licensee shall schedule all Services in advance pursuant to the means and methods set forth by the District Manager or the District's on-site management designee, who shall have final and absolute discretion with respect to matters related to scheduling and designation of the area of the Amenity Facilities where such Services will be provided.
4. **USE OF AREA.** Licensee shall not have exclusive use of the Amenity Facilities but shall have exclusive use of the designated portion or area of the Amenity Facilities for operation of the Services during the hours approved by the District Manager or the District's on-site management designee. However, Licensee's use shall at no time interfere with the District's operation of the Amenity Facilities as a public improvement and the Licensee hereby agrees that in the event District-owned real property is assessed real property taxes by virtue of this License, Licensee hereby agrees to pay any and all such taxes. The Licensee agrees that Licensee's use of the Amenity Facilities shall be in compliance with any and all applicable laws, rules, and regulations, and also subject to the rules and policies of the District. At all times, the District shall have the right to take such actions as are necessary to preserve the health, safety, and welfare of its residents, landowners, property, and facilities.
5. **FEES.** In consideration of the provision of the License and to reimburse the District for certain additional costs it will incur in connection with the License (e.g., electricity and cleaning costs), Licensee hereby agrees to pay the District ten percent (10%) per customer for District resident customers and fifteen percent (15%) for non-resident customers. Payment of said fees shall be paid on a monthly basis by the Licensee to the District no later than the tenth (10th) day of the month based on the Licensee's customers for the preceding month.
6. **TERM.** This Agreement shall commence upon the date and time first written above and shall continue in effect until terminated by either party hereto as provided for herein.
7. **PROFESSIONAL JUDGMENT.** Licensee represents that she is qualified to provide the Services and that she is a certified, trained, and qualified instructor with respect to the Services. Licensee shall maintain all required licenses in effect and shall at all times exercise sound professional judgment in provision of the Services, including taking precautions for the safety of her students and employees. All minors taking part in the Services offered shall only be with the written consent of a parent or guardian. The District shall in no way be responsible for the safety of any student while taking part in the Services. Any and all waivers signed by Licensee's users shall acknowledge the fact that the District is not responsible.

8. **CARE OF PROPERTY.** The Licensee agrees to use all due care to protect the property of the District, its residents, and landowners from damage, and to require any participants in the Services to do the same. The Licensee agrees that it shall assume responsibility for any and all damage to the District's Amenity Facilities or property as a result of the Licensee's use under this Agreement and other damage, other than ordinary wear and tear, which may be attributable to an act or omission by the Licensee or its customers. In the event that any damage to the District's Amenity Facilities or property occurs, the District shall notify the Licensee of such damage. Licensee agrees that the District may make whatever arrangements the District, in its sole discretion, deems necessary to promptly make any such repairs as are necessary to preserve the health, safety, and welfare of the District's property, Amenity Facilities, residents, and landowners. The Licensee agrees to reimburse the District for any such repairs within thirty (30) days of receipt of an invoice from the District reflecting the cost of the repairs made under this Section.
9. **REVOCATION/TERMINATION.** The District shall have the right to revoke the License immediately, upon notice to the Licensee, due to the Licensee's failure to perform in accordance with the terms of this Agreement or for any other reason in its sole and absolute discretion, whether or not reasonable, with thirty (30) days' written notice to the Licensee. The Licensee may terminate this License with thirty (30) days' written notice to the District.
10. **ENFORCEMENT.** A default by either party under this Agreement shall entitle the other party to all remedies available at law or in equity, which includes, but is not limited to, the rights of damages, injunctive relief, and specific performance.
11. **INSURANCE AND INDEMNITY.** Licensee shall acquire and maintain general commercial liability insurance coverage acceptable to the District in an amount not less than \$1,000,000 per occurrence, which shall include all claims and losses that may relate in any manner whatsoever to use of the License by Licensee, its employees, agents, students, customers, guests, or invitees. The District shall be a named insured on such policy. Licensee shall provide continuous proof of such insurance coverage to the District.
 - A. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.
 - B. Licensee will indemnify, save, and hold the District harmless and shall defend the District from all loss, damage, or injury, including all judgments, liens, liabilities, debts, and obligations resulting directly from the negligent or intentional acts or omissions of Licensee's officers, directors, agents, assigns, or employees, which cause harm to persons or property, specifically including but not limited to all acts or omissions of Licensee's

officers, directors, agents, assigns, or employees. Licensee agrees that nothing in this Agreement shall serve as or be construed as a waiver of the District's limitations on liability contained in section 768.28, Florida Statutes, or other statute or law.

12. **RECOVERY OF COSTS AND FEES.** In the event either party to this Agreement is required to enforce this Agreement by court proceedings or otherwise, the prevailing party shall be entitled to recover from the other party all fees and costs incurred, including reasonable attorneys' fees and costs incurred in determining entitlement to and reasonableness of such fees and costs.
13. **ENTIRE AGREEMENT.** This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Agreement.
14. **AMENDMENT.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both of the parties to the Agreement.
15. **ASSIGNMENT.** Neither the District nor the Licensee may assign their rights, duties or obligations under this Agreement without the prior written approval of the other. Any purported assignment without said written authorization shall be void.
16. **CONTROLLING LAW AND VENUE.** This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. The parties agree that venue for any dispute arising hereunder shall be in a court of appropriate jurisdiction in Hillsborough County, Florida.
17. **NOTICES.** All notices, requests, consents, and other communications hereunder ("Notices") shall be in writing and shall be delivered, mailed by Federal Express or First-Class Mail, postage prepaid, to the parties as follows:

If to the District:	Covington Park Community Development District 9428 Camden Field Parkway Riverview, Florida 33578 Attn: Taylor Nielsen, District Manager
---------------------	--

With a copy to:	R. David Jackson Persson, Cohen & Mooney, P.A. 6853 Energy Court Lakewood Ranch, Florida 34240
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If to the Licensee:	Savannah O'Gwynn 7506 Parkshore Drive Apollo Beach, Florida 33572
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Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Licensee may deliver Notice on behalf of the District and the Licensee. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

18. **SEVERABILITY.** Should any provision of this Agreement be held invalid or unenforceable for any reason, the remaining provisions shall remain valid and enforceable.

19. **E-VERIFY REQUIREMENT.** Licensee and its subcontractors (if any) warrant compliance with all federal immigration laws and regulations that relate to their employees including, but not limited to, registering with, and using the E-Verify system. Licensee agrees and acknowledges that the District is a public employer that is subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, F.S., apply to this Agreement. Notwithstanding, if the District has a good faith belief that Licensee has knowingly hired, recruited, or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the District shall terminate the Agreement. If the District has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited, or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the District shall promptly notify Licensee and order Licensee to immediately terminate the contract with the subcontractor. Licensee shall be liable for any additional costs incurred by the District as a result of the termination of the Agreement based on Licensee's failure to comply with the E-Verify requirements referenced herein.

20. **PUBLIC RECORDS.** Pursuant to applicable Florida law, the Licensee's records associated with this Agreement may be subject to Florida's public records laws, Section 119.01, F.S., et seq, as amended from time to time. The Licensee agrees to comply with Florida's public records law by keeping and maintaining public records required by the District in order to perform the Services. Upon request from the District's Custodian of Public Records, the Licensee shall provide the District with copies of or allow access to the requested public records at a cost that does not exceed the cost provided for under Chapter 119, Florida Statutes, or as otherwise provided for by Florida law. The Licensee shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if the Licensee does not transfer

the records to the District. Upon completion of the Agreement, the Licensee shall transfer, at no cost to the District, all public records in possession of the Licensee or keep and maintain all public records required by the District to perform the Services. If the Licensee transfers all public records to the District upon completion of the Agreement, the Licensee shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Licensee keeps and maintains public records upon completion of the Agreement, the Licensee shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

IF THE LICENSEE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE LICENSEE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS AT 9428 CAMDEN FIELD PARKWAY, RIVERVIEW, FLORIDA 33578, PHONE NO. (813) 533-2950, E-MAIL: TNIELSEN@RIZZETTA.COM.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first written above.

Attest:

COVINGTON PARK COMMUNITY
DEVELOPMENT DISTRICT

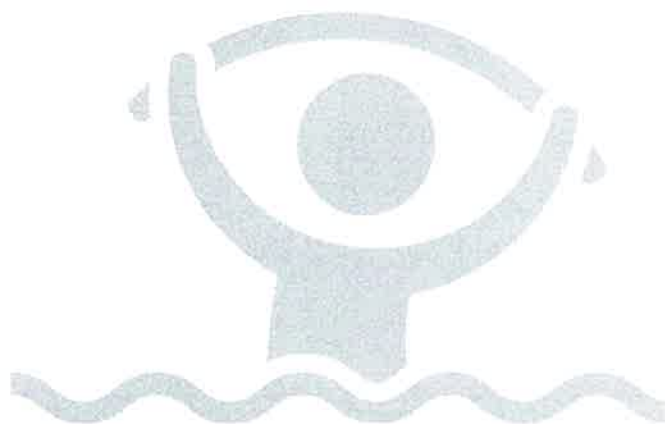
WITNESS:

CHAIR:

WITNESS:

SAVANNAH O'GWYNN:

SAVANNAH O'GWYNN



Aqua Fitness Classes with Savannah O’Gwynn at Covington Park Community

Proposal

Request specific for Covington Park Community Aqua Fitness group and for Savannah	pg 1
Sample Aqua Fitness Introduction for residents	pg 2
Sample Calendar	pg 3
Insurance documentation	pg 4
Certificate for AEA Aqua Fitness Professional online course	pg 5
Certificate from National Health & Safety Association	pg 6
Standard CPR/AED (adult, child, infant)	



Aqua Fitness Group at Covington Park Community Proposal

I am a certified and insured AEA Aqua Fitness Professional Instructor (personal trainer), and I live in the Waterset community. I would love to start an Aqua Fitness group at the Covington Park Community pool(s). I am seeking approval to teach and instruct an aqua fitness class at one or more pools in your community.

Below are the details of this request:

Goal

My goal is to help Cypress Creek residents stay active, work on fitness goals, and to get fit using aqua fitness programs.

Class Location

I would like to teach at one or more of the Covington Park Community pools. **Specific pool requirements include a sloped floor with a depth of at least 3.5 feet (shallow) to 5 or more feet (deep).*

Dates/Times

I would like to have permission to use the community pool(s)* to teach classes to Covington Park Community residents on the following days and times during the year. It would be a goal to workout together three times a week. I am asking for extra days in case the weather or other events (i.e. pool is being cleaned or disinfected or having work/maintenance done) impede our workout times causing us to lose our momentum.

Days: Monday-Sunday

Times: TBA**

Months: January- December ***

* Anyone from the community may use and share the pool during our aqua fitness program times.

**A set time for the Covington Park Community would be created for classes based on a survey sent to residents and resident interest/availability. An estimated time might be Tuesday, Thursday, and Saturday at 12pm.

*** The main classes will run from April to September; however, I will continue classes throughout the year based on time changes and pool use changes.

Class/Program Fee

I will be charging \$5 per 45 minute class. Participants can purchase an individual class for \$5, a 5 class pass for \$25, or a 10 class class for \$45. I am aware of the user fee for contractors to use district facilities. I am prepared to pay this fee each month.

Class/Program Ideas

I have many ideas for aqua fitness classes that I would like to share with Covington Park Community residents. These ideas will be implemented as the group grows, when we have specific needs for fitness/physical activity, or for specific age groups (i.e. teens, 60+). Class ideas include: Aqua Aerobics, Yoga, Pilates, Strength Training/Endurance, Circuit Training, HIIT, Tabata, Running, Cardio, Body Specific (knee or back pain, etc), and MORE!



Aqua Fitness Classes with Savannah O'Gwynn at Covington Park Community

Name: Savannah O'Gwynn 941.268.8454 savannahland2@gmail.com

Credentials: I am a certified and insured AEA Aqua Fitness Professional Instructor (personal trainer).

Facebook Group: Aqua Fitness Covington Park

Goal: My goal is to help Covington Park residents stay active, work on fitness goals, and to get fit using aqua fitness programs.

Class Location/Dates/Times

**Pool Name TBD*

Days: Monday-Sunday

Time: 9am

Months: January- December

Calendar: I will be creating a monthly calendar to be shared with the Facebook group members. It will include details about each class, if equipment is needed, fees and payment, weather reminders, etc.

Classes are 3x a week: Tuesday, Thursday, Saturday at 12pm

Fees: I will be charging \$5 per class or class passes of 5 classes for \$25 or 10 for \$45.

Payments: I accept cash and Venmo. Payment must be received before class.

Class/Program Ideas: I have many ideas for classes and group programs that include, but not limited to

- Specific physical or fitness needs
- Specific age groups (i.e. teens, 60+)
- Cardio
- Aerobic and Strength training
- Propelled or Plyometric
- Level classes
- Circuit training
- Shallow- and Deep-water training
- Resistance training
- Equipment training
- Interval training
- Challenges

Requirements: It is required that you wear water shoes for protection and to prevent injuries.

No other equipment is needed at the moment. Equipment, such as noodles, "bars", and kickboards, will be used at a later date.

Reminders:

Classes will be held at the (*name of pool*) on (*week days listed*) at (*time*).

Classes run between 40-45 mins

Please come prepared with water shoes and appropriate clothing (and equipment when required)

Cash and Venmo payments accepted.
Venmo: @Savannah-OGwynn

*** Join the Aqua Fitness Covington Park Community Facebook group for daily and weekly updates!

August 2021

Updated: 8.1.21

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3 Aqua Fitness Class **No equipment needed 12pm \$5	4	5 Aqua Fitness Class **Noodles needed 12pm \$5	6	7 Aqua Fitness Class **Noodles needed 12pm \$5
8	9	10 Aqua Fitness Class **Noodles and bars needed 12pm \$5	11	12 Aqua Fitness Class **No equipment needed 12pm \$5	13	14 Aqua Fitness Class **Noodles, bars, and kickboard needed 12pm \$5
15	16	17 Aqua Fitness Class **No equipment needed 12pm \$5	18	19 Aqua Fitness Class **Noodles, bars, and kickboard needed 12pm \$5	20	21 Aqua Fitness Class **Noodles and bars needed 12pm \$5
22	23	24 Aqua Fitness Class **Noodles, bars, and kickboard needed 12pm \$5	25	26 Aqua Fitness Class **Noodles and bars needed 12pm \$5	27	28 Aqua Fitness Class **Noodles, bars, and kickboard needed 12pm \$5
29	30	31 Aqua Fitness Class **Noodles, bars, and kickboard needed 12pm \$5		September class preview: • Tabata • Full Body • Cardio • Strength/Balance		

Weather permitting: Our classes will not meet if it is below 65*, raining, and there is lightning within 10 miles of the pool. Please check the FB group for daily updates and rescheduled classes.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/22/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Venbrook Insurance Services, CA Lic 0D80832 6320 Canoga Ave., 12th Floor Woodland Hills CA 91367		CONTACT NAME: Sports PHONE (A/C, No, Ext): (818) 598-8900 E-MAIL ADDRESS: FAX (A/C, No):	
INSURED Savannah O'Gwynn 7506 Parkshore Dr. Apollo Beach FL 33572		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2142265261 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Professional Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			VB1M3M775571	04/22/2021	04/22/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 2,500 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000 Employee Benefits \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N / A			N / A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*10 Day Notice of Cancellation for Non-Payment of Premium

Certificate Holder is named as Additional Insured as respects General Liability as per policy forms and conditions.

CERTIFICATE HOLDER

CANCELLATION

Savannah O'Gwynn

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Venbrook Insurance Services, CA Lic 0D80832 6320 Canoga Ave., 12th Floor Woodland Hills CA 91367	CONTACT NAME: Sports PHONE (A/C, No, Ext): (818) 598-8900 E-MAIL ADDRESS: FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Savannah O'Gwynn 7506 Parkshore Dr. Apollo Beach FL 33572	NAIC #

COVERAGES**CERTIFICATE NUMBER:** CL2142265261**REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Professional Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			VB1M3M775571	04/22/2021	04/22/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 2,500 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Employee Benefits \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER-STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*10 Day Notice of Cancellation for Non-Payment of Premium

Certificate Holder is named as Additional Insured as respects General Liability as per policy forms and conditions.

CERTIFICATE HOLDER**CANCELLATION**

Waterset by Newland- managed by Castlegroup The Landing 7012 Sail View Lane Apollo Beach FL 33572	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

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Aquatic Fitness Professional

The Aquatic Exercise Association certifies that:

Savannah OGwynn

Has demonstrated written knowledge and skill as an Aquatic Fitness Professional and has successfully completed the requirements established by AEA for creating, implementing and conducting aquatic exercise programs.

700560

Certification Number

5/31/2023

Expiration Date

5/26/2021

AEA Certified Since



Julie L. See
Julie See, Director of Education
Aquatic Exercise Association



National Health & Safety Association

Standard CPR/AED (adult, child, infant)

STUDENT **Savannah O'Gwynn**

This card certifies that the individual has successfully completed the requirements in accordance with the National Health & Safety Association curriculum.

Course administered by the National Health &
Safety Association following the 2015 ECC/ILCOR
and American Heart Association guidelines.

CERTIFIED ON **Apr 22, 2021** VALID 2 YEARS

ID **196563-81960F534**

For course details and
recertification, visit cpr.io

Tab 11



Corporate: 3040 Airpark Dr. South
Flint, MI 48507
810.744.4300 Office

Florida: 7247 Bryan Dairy Road
Largo, FL 33773
727.289.7072 Office

Change Order Request

Project: **Covington Park** COR #: 15
Date: 7/19/2023
To: Scott Harrison A/E Project Number 1829901.101
Covington Park Community Development District
From: Justin Luise Contractor Job Number 21236
E&L Construction Group

This Change Order Request (COR) contains and itemized quotation for changes in the Contract Sum or Contract Time in response to proposed modifications to the Contract Documents.

Reason for Change:
drop connection at existing manhole

Attached supporting information from: ☒ Subcontractor ☐ Supplier ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Description of Proposed Change:

1.	manhole drop connection	\$ 90,108.51
2.	security fencing	\$ 1,350.00
3.	compaction	\$ 650.00
4.	general conditions-4 weeks	\$ 17,153.00
5.		
6.		
7.		
8.		
9.		
10.		

\$109,261.51

O/H Profit \$13,816.28

Total \$123,077.79

Does Proposed Change involve a change in Contract Sum?

☐ No
☐ No

☒ Yes
☒ Yes

☒ Increase ☐ Decrease
☒ Increase ☐ Decrease

Does Proposed Change involve a change in Contract Time?

5 weeks

Architect
Fieldstone
12906 Tampa Oaks, Blvd.
Tampa, FL 33637

Contractor
E&L Construction Group
7247 Bryan Dairy Road
Largo, FL 33773

Owner
District's Administrative Agent
.
.

NA
Signature

Signature
Justin Luise, PM

Signature
Scott Harrison

By

By

By

Date

Date

Date

REQUEST FOR CHANGE ORDER

July 13, 2023

Justin Luise
The E&L Construction Group
10668 New East Boulevard
Apollo Beach, FL 33534

Project: Covington Park Amenity Center
Gibsonston, FL

Dear Luise,

We hereby request a change order for converting existing manhole to drop manhole per county requirements specified by Kathryn McAuliffe at PUD, detailed as follows:

-Labor	\$23,006.00
-Equipment	\$14,438.00
-Material	\$5,896.21
-Subcontract	<u>\$34,830.88</u>
Total Change Request:	\$90,108.51

Due to the size and location of the excavation, security fence is advised. Please confirm GC will provide security fence. This change order includes bringing the ring and cover to grade, providing and installing riser section, installation of outside drop, structural rebuild of invert/floor to accommodate new incoming pipe, lining of manhole, and restoration. Compaction testing by others. If reinforcement steel of outside drop is required EOR must provide design. Change order request will be revised per EOR outside drop reinforcement steel design. If you have any questions please feel free to contact me at any time.

Sincerely,
Raymow Construction Co. Inc.

Isaac Tillis

Isaac Tillis
Project Coordinator

Attachments: 2

COR #: 12
Date Issued: 06/29/23

Manpower

mob in, erosion control (300 lf of silt fence)	setup dewatering 24 x 24 x 24 and shoring 16 x 16 x 16	excavate and core manhole for drop connection	form and pour concrete drop	4' riser extension, set ring and cover to grade	backfill compaction testing by others	Manhole rebuild of invert/floor and lining	1800 sf sod	mob out	Day 6	Day 7
	24	10	10	10	10					
	24	8	16	8	16					
	24	8	16	8	16		2			
8	72	24	32	24	32		16			
2	2	2	2	2	2	2	1	1		
12								12		
4	2		2	2		2	1	2		
26	148	53	78		76			15	0	0

Hours	Rate	TOTAL
64	\$ 68.00	\$ 4,352.00
72	\$ 43.00	\$ 3,096.00
74	\$ 43.00	\$ 3,182.00
208	\$ 38.00	\$ 7,904.00
16	\$ 90.00	\$ 1,440.00
24	\$ 43.00	\$ 1,032.00
16	\$ 125.00	\$ 2,000.00
	Subtotal:	\$ 23,006.00

[illegible]

Hours	Rate	TOTAL
40	\$ 107.00	\$ 4,280.00
32	\$ 85.00	\$ 2,720.00
34	\$ 107.00	\$ 3,638.00
16	\$ 24.00	\$ 384.00
16	\$ 26.00	\$ 416.00
24	\$ 125.00	\$ 3,000.00
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
Subtotal:		\$ 14,438.00

12 24 24 24 56 12 0 0

Supplier	Description	Unit	Qty	Unit Price	
Niagara	Concrete (22" x 20" x 16") assumes cones is 4'	cy	5	\$ 324.00	\$ 1,620.00
Hayes	pipe and fittings		1	\$ 800.00	\$ 800.00
Home Depot	Invert concrete		4	\$ 8.96	\$ 35.84
Lowes	Lumber (6) 2x4x16 at \$11.28, (4) 4x8 plywood at \$45.38, (6) #4 rebar 10' at \$6.78, (40) #4 rebar 2' at \$4.22		1	\$ 458.68	\$ 458.68
Global	#57 stone	1	10	\$ 29.00	\$ 290.00
Oldcastle	riser	ls	1	\$ 1,030.00	\$ 1,030.00
	Silt fence	lf	300	\$ 0.50	\$ 150.00
	Sod	pl	5	\$ 125.00	\$ 625.00
				Total Costs:	\$ 5,009.52
				Taxes: 7%	\$ 350.67
				Markup: 10%	\$ 536.02
				Subtotal:	\$ 5,896.21

Subcontractors				
Subcontractor	Description	Unit	Qty	Unit Price
Florida Dewatering	well points and pump		1	\$ 6,490.00
Flow line Tapping	Core and install boot		1	\$ 1,344.00
VanBuskirk	Survey		1	\$ 2,600.00
Truck	haul and return dirt	tr	12	\$ 660.00
Paintings and coatings	Manhole liner	ls	1	\$ 12,100.40
Total Costs:				\$ 30,454.40
Insurance: 1%				\$ 121.00
Markup: 10%				\$ 4,255.48
Subtotal:				\$ 34,830.88

[illegible]

		TOTAL	
Mark Up:	10%	\$	11,937.42
		\$	-
	0%	\$	-
Total:		\$	90,108.51

Bond: \$ -

Total Change Order: \$ 90,108.51

From: McAuliffe, Kathryn <McAuliffeK@HillsboroughCounty.ORG>
Sent: Wednesday, July 5, 2023 11:06 AM
To: Licari, Giacomo <glicari@Dewberry.com>; Walker, Matt <mwalker@georgefyoung.com>
Cc: Campbell, Christopher <CampbellC@HillsboroughCounty.ORG>; Michnowicz, Christopher <MichnowiczC@hillsboroughcounty.org>; Goodwin, George <GoodwinG@HillsboroughCounty.ORG>; Scott Harrison <Seat1@CovingtonParkCDD.org>; Cabrera, Richard <CabreraR@HillsboroughCounty.ORG>
Subject: RE: COVINGTON PARK AMENITY - ROW#28618S SR#19-0133 Project ID#489

[CAUTION] External Email. DO NOT click links or open attachments unless expected. Please use the "Phish Alert" button to report all suspicious emails.

Yes, an inside drop does meet FDEP but not the County requirements.

You have not addressed the issue of the existing manhole being cored in the field. This should have been called out on the drawings and will require the existing manhole to be coated. How was the old invert repaired?

As for the manhole being below grade a new barrel section is required to bring it up to grade.

If you wish me to consider the use of an inside drop, you must submit detailed plans with information on the supports specified.

Thanks,
Kathryn

From: Licari, Giacomo <glicari@Dewberry.com>
Sent: Wednesday, June 28, 2023 8:53:15 AM
To: Jason Forsythe <jforsythe@raymow.net>
Cc: Justin Luise <Justin.luise@eandlgroun.com>; Scott Harrison <Seat1@CovingtonParkCDD.org>; Zachary Sample <Zak.Sample@eandlgroun.com>
Subject: FW: COVINGTON PARK AMENITY - ROW#28618S SR#19-0133 Project ID#489

Jason,
Please see email below, as you can see the county is denying the drop connection from the inside, therefore we need to use the county detail for the outside of the MH connection (attached)
From the detail you see that there are two cores into the MH, you can use the existing core for the top connection and the new core will be at the bottom of the you can have the core at above the MH bottom elevation.

In addition, at the bottom of the MH, you will have to form the "channel flow per county detail, also attached.

Please provide with a change order for this job.
Let me know if you need any mor details

Thank you,

Giacomo Licari, PE

Senior Project Manager

D 813.327.7044 C 813.298.4473

LICENSED PE: FL

www.dewberry.com

From: McAuliffe, Kathryn <McAuliffeK@HillsboroughCounty.ORG>

Sent: Monday, June 26, 2023 1:43 PM

To: Licari, Giacomo <glicari@Dewberry.com>; Walker, Matt <mwalker@georgefyoung.com>

Cc: Stewart, Craig <StewartCr@hillsboroughcounty.org>; Campbell, Christopher

<CampbellC@HillsboroughCounty.ORG>; Michnowicz, Christopher

<MichnowiczC@hillsboroughcounty.org>; Goodwin, George <GoodwinG@HillsboroughCounty.ORG>;

Scott Harrison <Seat1@CovingtonParkCDD.org>

Subject: RE: COVINGTON PARK AMENITY - ROW#28618S SR#19-0133 Project ID#489

[CAUTION] External Email. DO NOT click links or open attachments unless expected. Please use the "Phish Alert" button to report all suspicious emails.

While the plans may have been approved for construction, that does not absolve the design from not meeting FDEP or the County requirements. Please refer to the Hillsborough County Technical Manual Section 1.1.4, 1.2.4.4, and 1.6.1.

As for the manhole being below grade. There is nothing on the approved plans that would have indicated this condition. There are no profiles shown. It is the responsibility of the project to bring the new and existing manholes into compliance with the specifications. The new manhole appears to also require an outside drop as the NW invert is at 34.78-feet and the west and south inverts are at 30.69-feet. Since the existing manhole was repaired and cored with a new invert, was the repair to the existing manhole reviewed and approved?

Thanks,
Kathryn